



**Perbadanan Insurans Deposit Malaysia**  
**Protecting Your Insurance And Deposits In Malaysia**

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**GUIDE TO USING THE PIDM INDUSTRY PORTAL  
("MI USER MANUAL")  
SUBMISSION MANAGEMENT ADDENDUM**

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**ISSUE DATE: 26 JULY 2024**



Perbadanan Insurans Deposit Malaysia  
Protecting Your Insurance And Deposits In Malaysia

<b>Ref No</b>	PIDM/UG5-A3/2024 (IPS-SM)	<b>Version No</b>	5.0
<b>Initial Issued Date</b>	14 February 2019	<b>Revised on</b>	26 July 2024
<b>TITLE</b>	Guide to Using the PIDM Industry Portal ("User Manual") Submission Management Addendum		

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[Update] Notice for Change in Terminology:

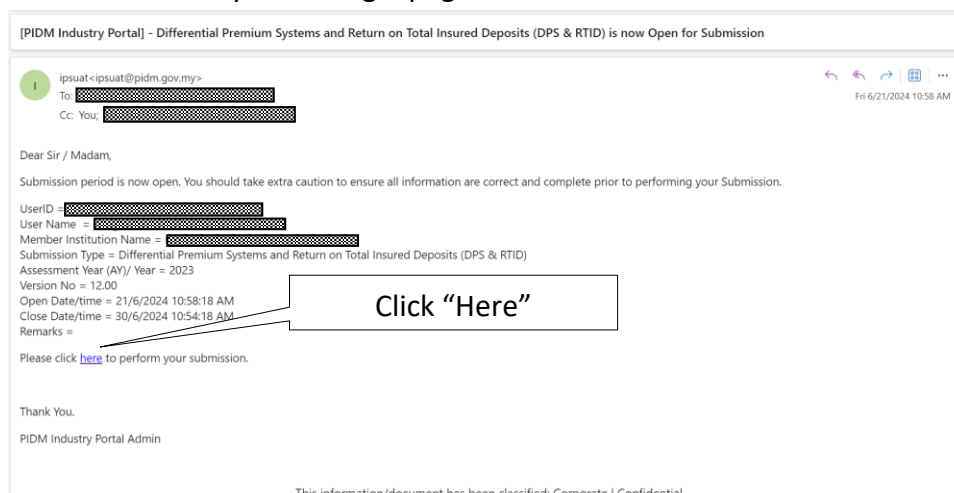
Existing terms reflected in this document	Updated terms reflected in the PIDM Industry Portal
MI Users	MI Users / Others
Member Institution	Member Institution / Others
MI	MI / Others
MI Officer	MI Officer / Others

Please note that there is no implication on the function and usage of the PIDM Industry Portal resulting from the update above.

## SECTION 1: INTERACTIVE SUBMISSION

### Differential Premium Systems and Return on Total Insured Deposits (DPS & RTID)

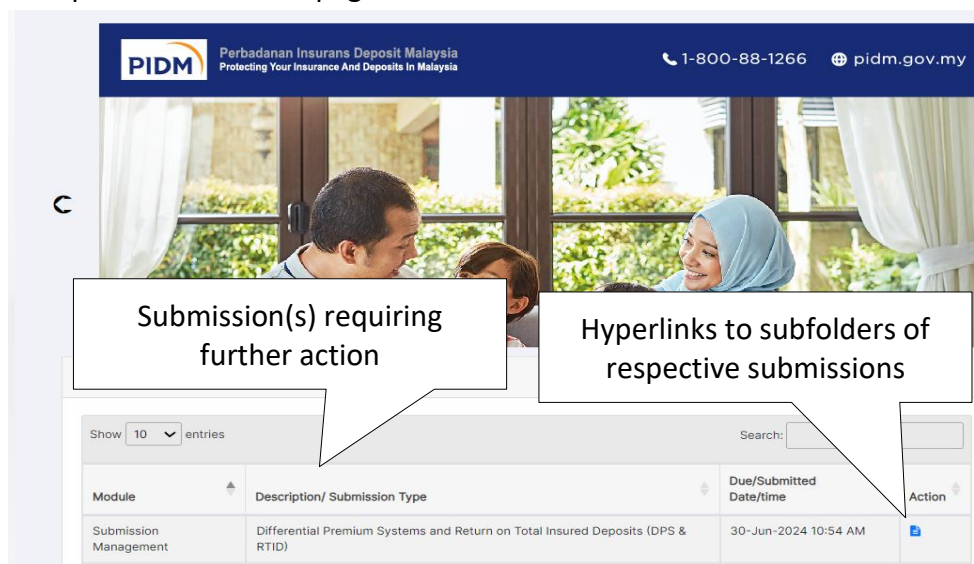
- 1.1 **Step 1:** The respective MIPLO or MIOfficer, assigned to perform submission(s), shall receive an email bearing a hyperlink. Click on the hyperlink "[here](#)" to be directed to the PIDM Industry Portal login page.



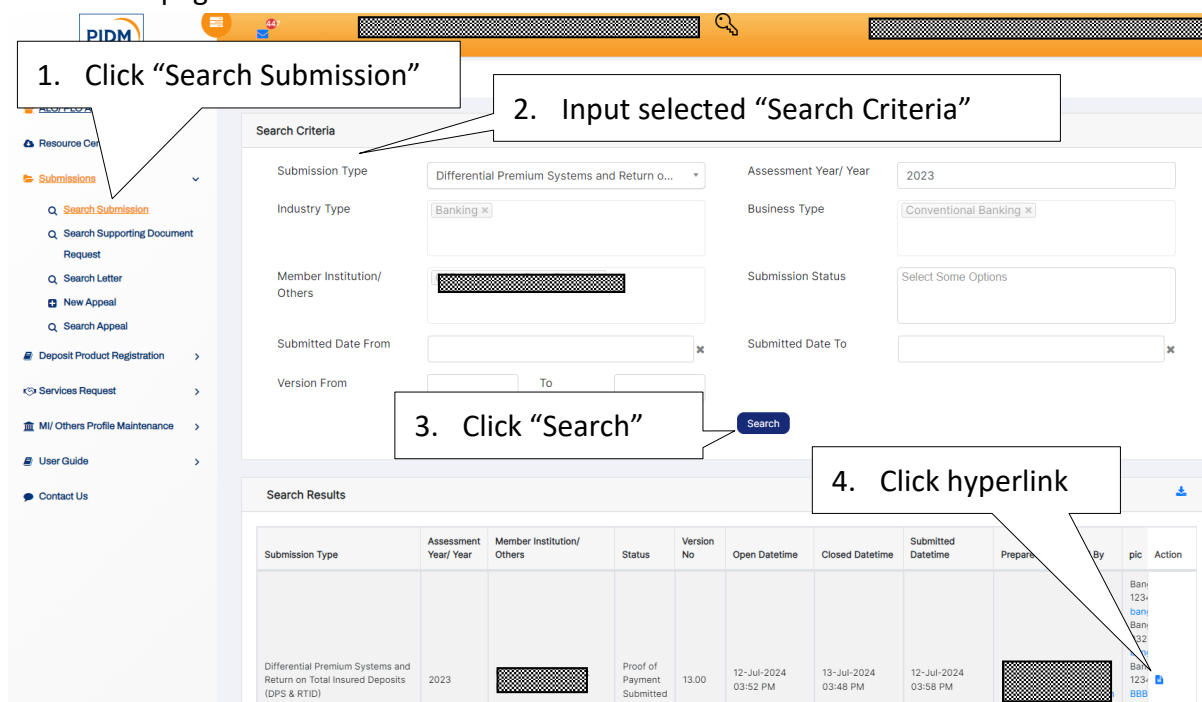
[The rest of this page is intentionally left blank]

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- 1.2 **Step 2:** Upon successful signing in, the user will be directed to the personal Dashboard. Submission(s) requiring further action from the user will be reflected under the "My Tasks" column. Click on the applicable hyperlink under the "Action" column to access the specific submission page.

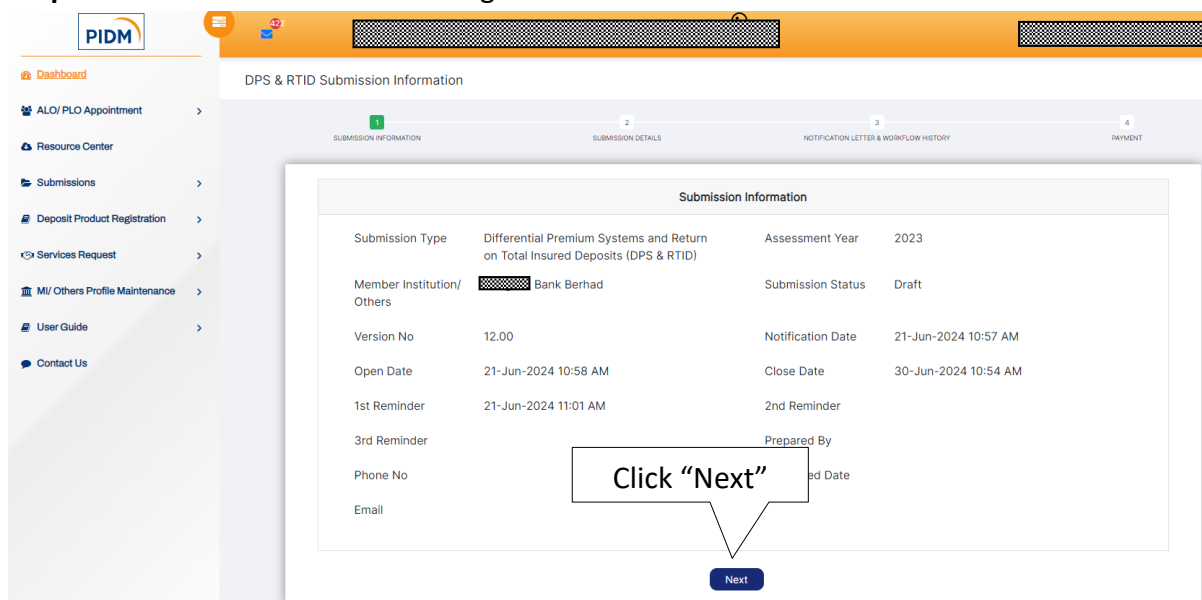


**Note:** User can also access the submission module by navigating to the main submission section and select "Search Submission". After entering the search criteria based on the chosen submission type and clicking search button, a list of results will appear. User can then click the relevant hyperlink in the "Action" column to access the submission page.



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### 1.3 Step 3: Click the “next” button to begin the DPS & RTID submission.



**Submission Information**

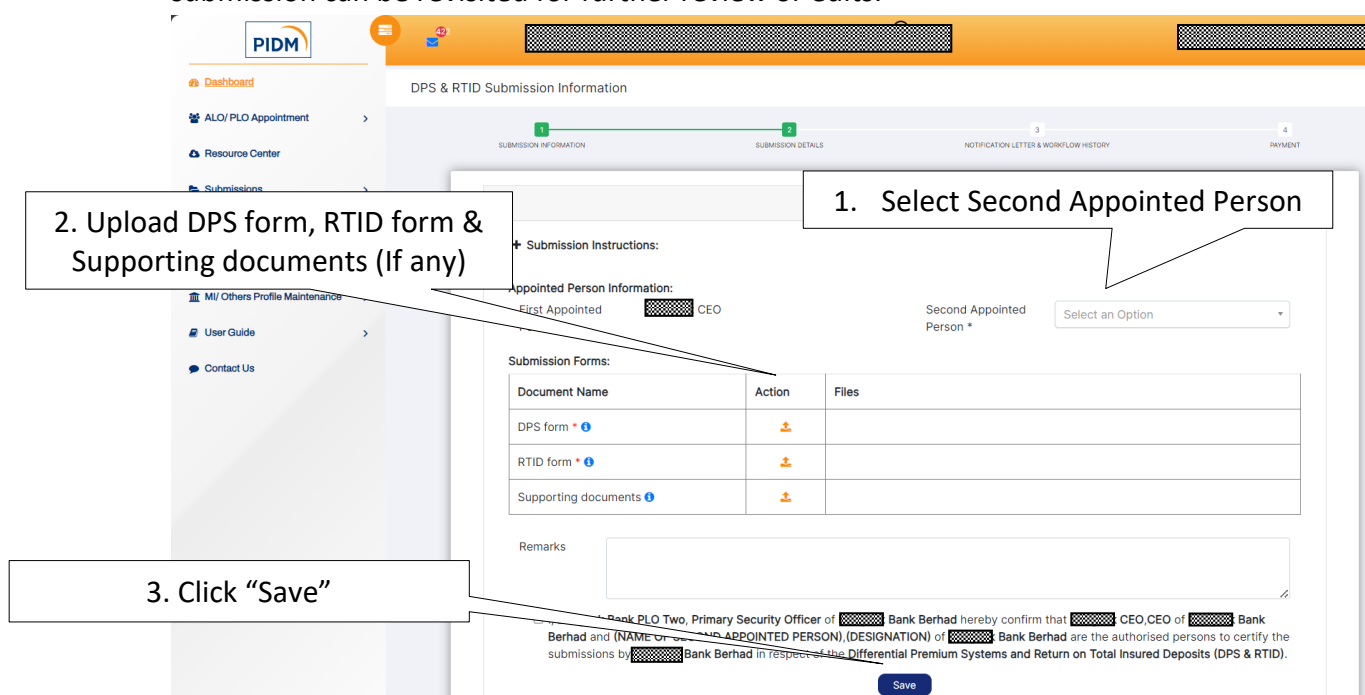
Submission Type	Differential Premium Systems and Return on Total Insured Deposits (DPS & RTID)	Assessment Year	2023
Member Institution/ Others	Bank Berhad	Submission Status	Draft
Version No	12.00	Notification Date	21-Jun-2024 10:57 AM
Open Date	21-Jun-2024 10:58 AM	Close Date	30-Jun-2024 10:54 AM
1st Reminder	21-Jun-2024 11:01 AM	2nd Reminder	
3rd Reminder		Prepared By	
Phone No		Created Date	
Email			

**Click “Next”**

**Next**

### 1.4 Step 4: Choose the Second Appointment Person (e.g. CFO/ Head of Finance). The First Appointed Person is default to the MI Authorized Person listed in the MI Profile. This is for the purpose of submission certification by both First Appointed Person and Second Appointed Person.

Then, upload the DPS form, RTID form and supporting documents (if any). User may add remarks if necessary and then proceed to save the submission. Once saved, the submission can be revisited for further review or edits.



**Submission Information**

Document Name	Action	Files
DPS form *		
RTID form *		
Supporting documents		

**Remarks**

**Bank PLO Two, Primary Security Officer of Bank Berhad hereby confirm that CEO,CEO of Bank Berhad and (NAME OF SECOND APPOINTED PERSON),(DESIGNATION) of Bank Berhad are the authorised persons to certify the submissions by Bank Berhad in respect of the Differential Premium Systems and Return on Total Insured Deposits (DPS & RTID).**

**Save**

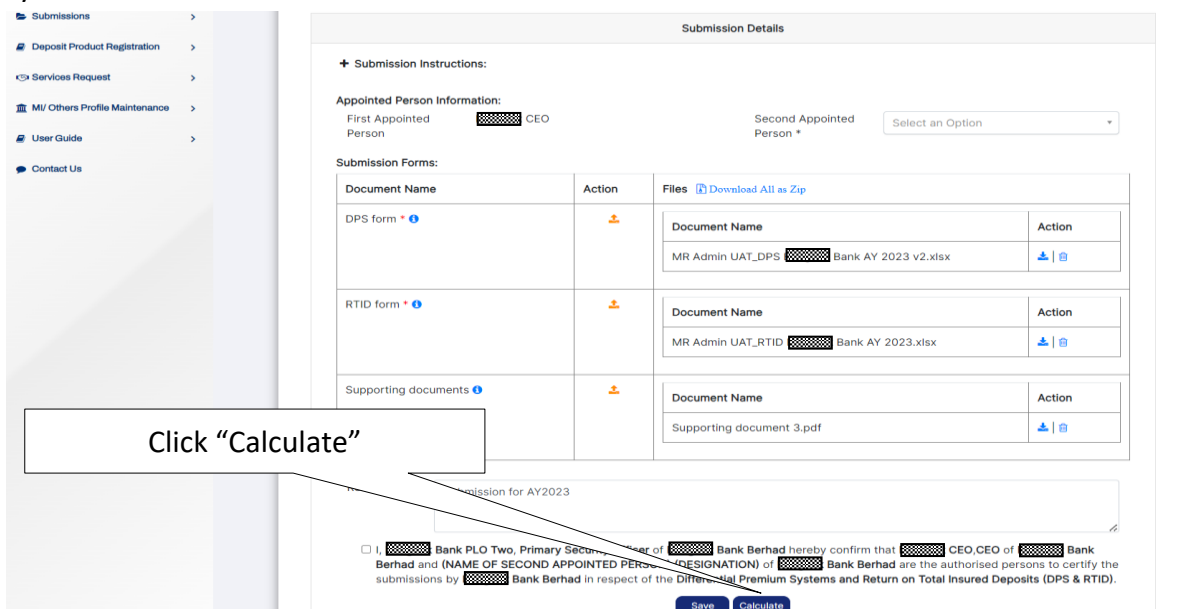
**1. Select Second Appointed Person**

**2. Upload DPS form, RTID form & Supporting documents (If any)**

**3. Click “Save”**

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- 1.5 **Step 5:** After saving, click the “Calculate” button to proceed. This will enable the system to calculate the score.



**Submission Details**

**+ Submission Instructions:**

**Appointed Person Information:**  
First Appointed Person: [Redacted] CEO  
Second Appointed Person: [Select an Option]

**Submission Forms:**

Document Name	Action	Files <a href="#">Download All as Zip</a>				
DPS form		<table border="1"> <thead> <tr> <th>Document Name</th> <th>Action</th> </tr> </thead> <tbody> <tr> <td>MR Admin UAT_DPS [Redacted] Bank AY 2023 v2.xlsx</td> <td> </td> </tr> </tbody> </table>	Document Name	Action	MR Admin UAT_DPS [Redacted] Bank AY 2023 v2.xlsx	
Document Name	Action					
MR Admin UAT_DPS [Redacted] Bank AY 2023 v2.xlsx						
RTID form		<table border="1"> <thead> <tr> <th>Document Name</th> <th>Action</th> </tr> </thead> <tbody> <tr> <td>MR Admin UAT_RTID [Redacted] Bank AY 2023.xlsx</td> <td> </td> </tr> </tbody> </table>	Document Name	Action	MR Admin UAT_RTID [Redacted] Bank AY 2023.xlsx	
Document Name	Action					
MR Admin UAT_RTID [Redacted] Bank AY 2023.xlsx						
Supporting documents		<table border="1"> <thead> <tr> <th>Document Name</th> <th>Action</th> </tr> </thead> <tbody> <tr> <td>Supporting document 3.pdf</td> <td> </td> </tr> </tbody> </table>	Document Name	Action	Supporting document 3.pdf	
Document Name	Action					
Supporting document 3.pdf						

**Submission for AY2023**

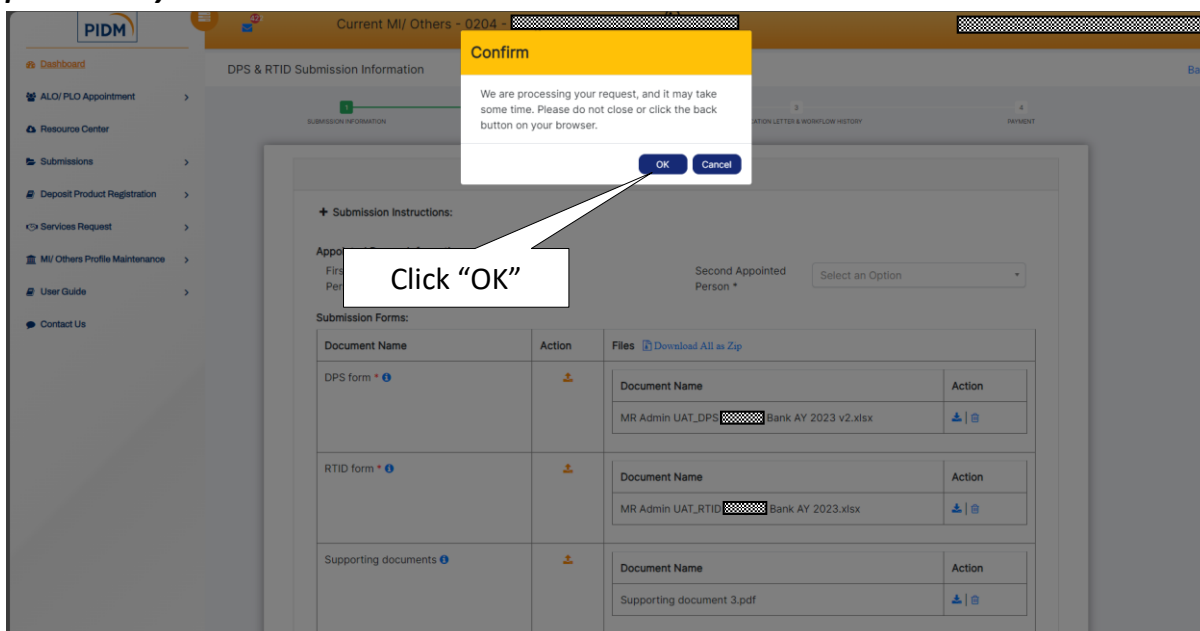
☐ I, [Redacted] Bank PLO Two, Primary Sec... of [Redacted] Bank Berhad hereby confirm that [Redacted] CEO, CEO of [Redacted] Bank Berhad and (NAME OF SECOND APPOINTED PERSON - DESIGNATION) of [Redacted] Bank Berhad are the authorised persons to certify the submissions by [Redacted] Bank Berhad in respect of the Differential Premium Systems and Return on Total Insured Deposits (DPS & RTID).

**Save Calculate**

Click “Calculate”

- 1.6 **Step 6:** Click “OK” to confirm the calculation request.

**⚠ Note:** Avoid closing or navigating away from the browser as the calculation process may take some time.



**PIDM**

Current MI/ Others - 0204 - [Redacted]

**DPS & RTID Submission Information**

**Confirm**

We are processing your request, and it may take some time. Please do not close or click the back button on your browser.

**OK Cancel**

**+ Submission Instructions:**

**Appointed Person Information:**  
First Appointed Person: [Redacted] CEO  
Second Appointed Person: [Select an Option]

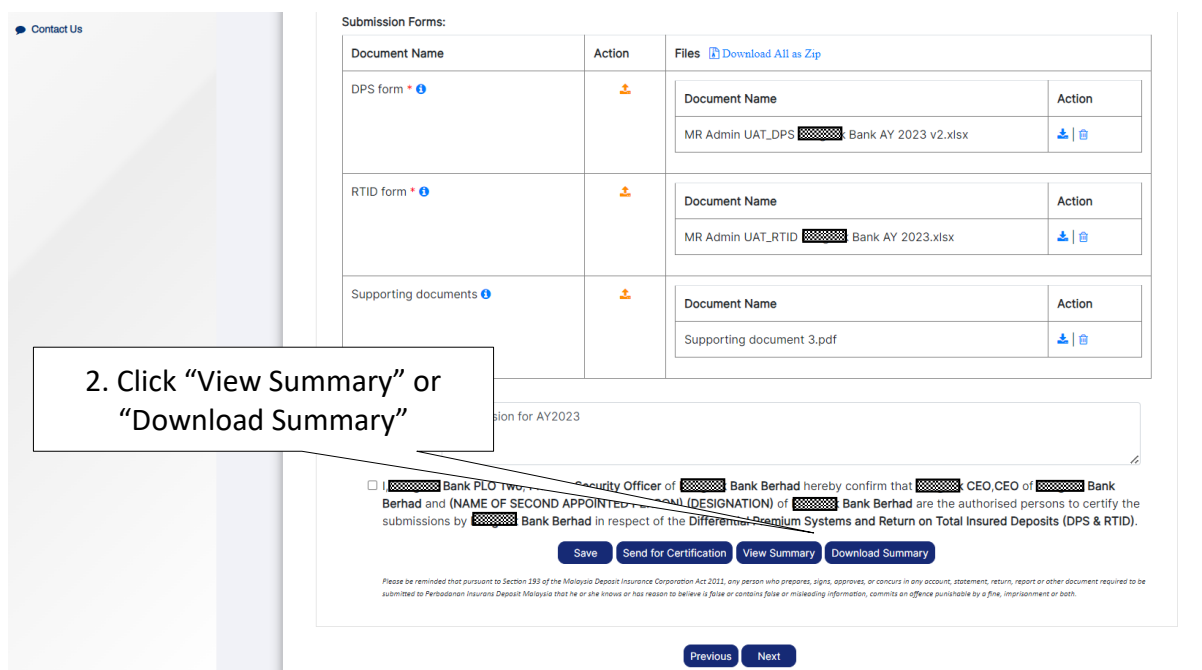
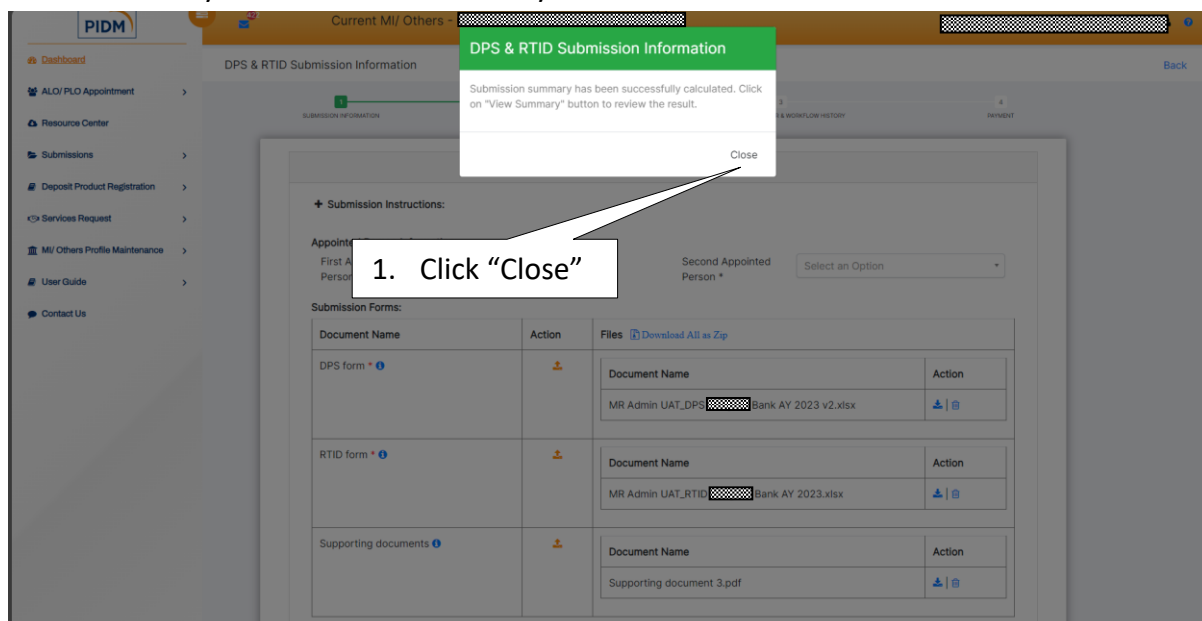
**Submission Forms:**

Document Name	Action	Files <a href="#">Download All as Zip</a>				
DPS form		<table border="1"> <thead> <tr> <th>Document Name</th> <th>Action</th> </tr> </thead> <tbody> <tr> <td>MR Admin UAT_DPS [Redacted] Bank AY 2023 v2.xlsx</td> <td> </td> </tr> </tbody> </table>	Document Name	Action	MR Admin UAT_DPS [Redacted] Bank AY 2023 v2.xlsx	
Document Name	Action					
MR Admin UAT_DPS [Redacted] Bank AY 2023 v2.xlsx						
RTID form		<table border="1"> <thead> <tr> <th>Document Name</th> <th>Action</th> </tr> </thead> <tbody> <tr> <td>MR Admin UAT_RTID [Redacted] Bank AY 2023.xlsx</td> <td> </td> </tr> </tbody> </table>	Document Name	Action	MR Admin UAT_RTID [Redacted] Bank AY 2023.xlsx	
Document Name	Action					
MR Admin UAT_RTID [Redacted] Bank AY 2023.xlsx						
Supporting documents		<table border="1"> <thead> <tr> <th>Document Name</th> <th>Action</th> </tr> </thead> <tbody> <tr> <td>Supporting document 3.pdf</td> <td> </td> </tr> </tbody> </table>	Document Name	Action	Supporting document 3.pdf	
Document Name	Action					
Supporting document 3.pdf						

Click “OK”

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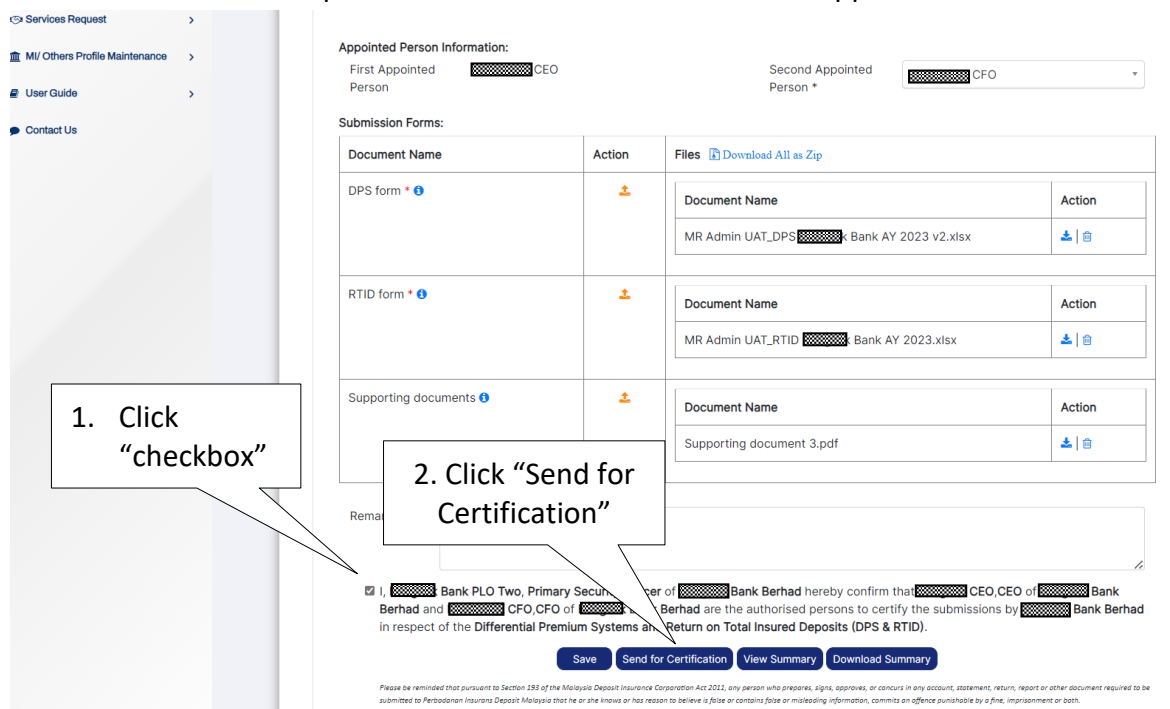
- 1.7 **Step 7:** Once the calculation is complete, click “Close” and then user may proceed to “View Summary” or “Download Summary” of the DPS & RTID submission.



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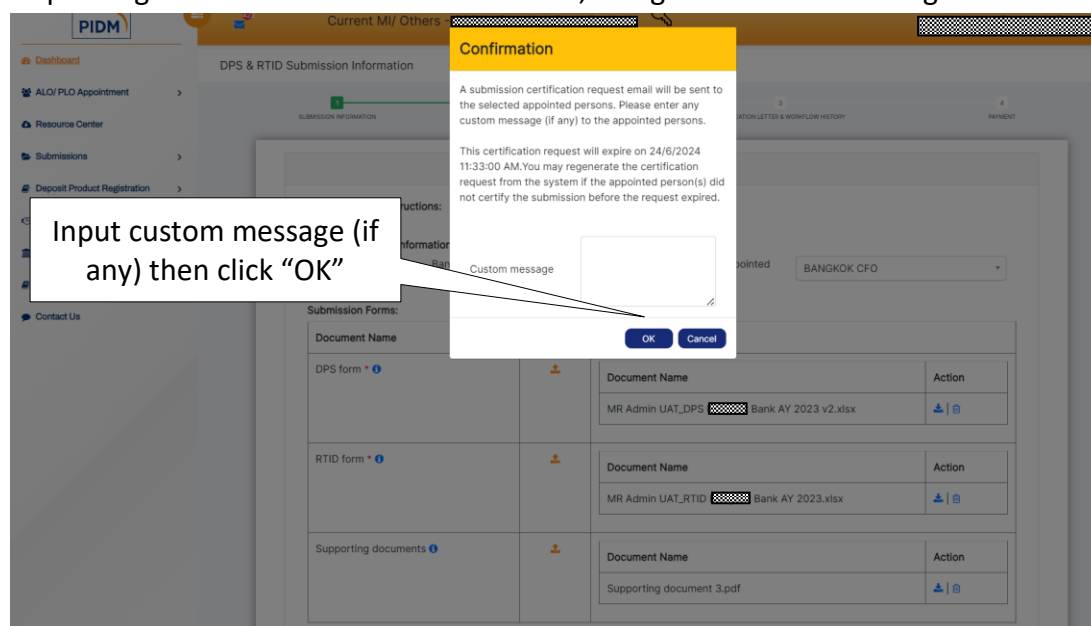
- 1.8 **Step 8:** After checking/review on the submission summary, user may proceed to click on the checkbox button to confirm that the selected Appointed Persons are duly authorised to certify the submission. Then, click the “Send for Certification” button to initiate the certification process for both the First and Second Appointed Persons.



1. Click “checkbox”

2. Click “Send for Certification”

- 1.9 **Step 9:** User may add custom messages if any for your Appointed Persons. An email requesting certification will be sent to them, along with custom messages.

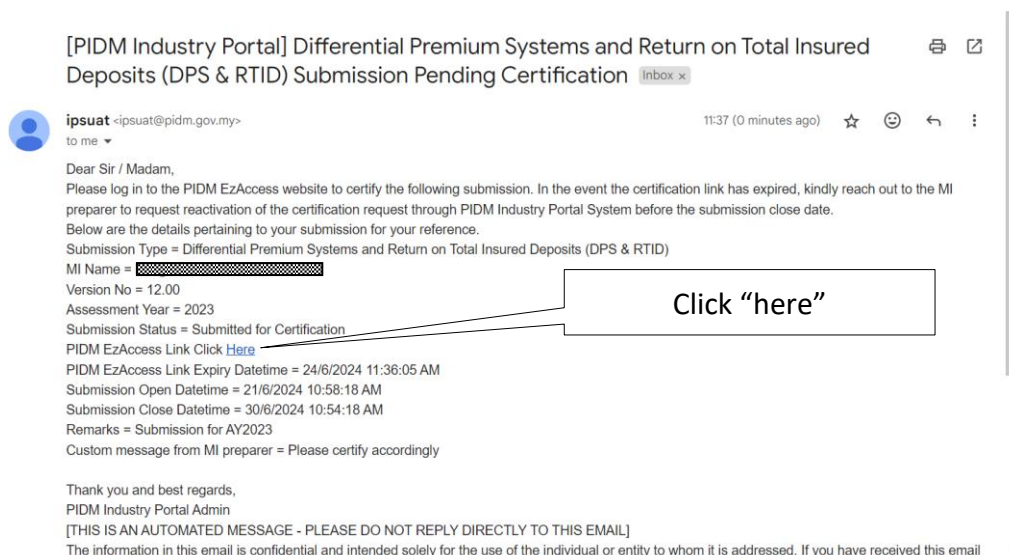


Input custom message (if any) then click “OK”

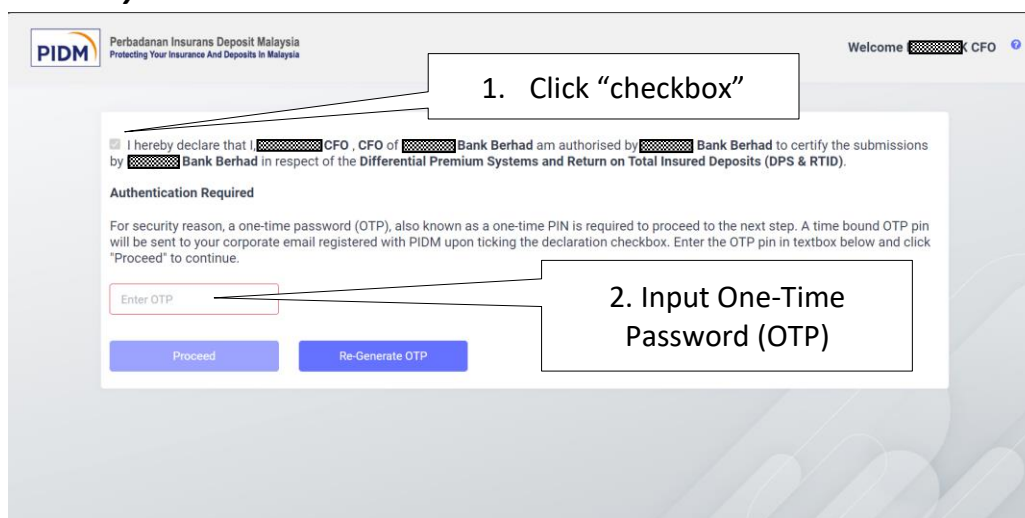


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- 1.10 **Step 10:** The Second Appointed Person (e.g. CFO/Head of Finance) will receive a certification request email. Click the PIDM EzAccess website link "[here](#)" to proceed with certification.



- 1.11 **Step 11:** The Second Appointed Person (e.g. CFO/Head of Finance) may click the checkbox button to declare as authorised person to certify the submission. A One-Time Password (OTP) will be sent via email, which must be entered for certification.
- ▲ Note: One-Time Password (OTP) expires in 3 minutes and can be regenerated if necessary.**



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[PIDM EZAccess] One Time Password Inbox x



ipsuat <ipsuat@pidm.gov.my>  
to me

Dear Sir / Madam,

Please input the following One-Time-Password (OTP) **139246** into PIDM EzAccess website to proceed to the next step.

This One-Time-Password (OTP) will expire on 21/6/2024 11:47:52 AM.

Thank you and best regards,

PIDM Industry Portal Admin

[THIS IS AN AUTOMATED MESSAGE - PLEASE DO NOT REPLY DIRECTLY TO THIS EMAIL]

The information in this email is confidential and intended solely for the use of the individual or entity to whom it is addressed. If you have received this email in error, please notify us by reply email and delete the message from your system. This email is for information purposes only and is not intended to nor will it create any binding legal relations. Any information not related to PIDM's official business is solely the author's and does not necessarily represent PIDM's view and is not necessarily endorsed by PIDM. Finally, the recipient should check this email and any attachments for the presence of viruses. PIDM accepts no liability for any damage caused by any virus transmitted by this email. PIDM is not responsible for any unauthorised changes made to the information or for the effect of such changes.

By providing personal data to us, you confirm that you and any party whose personal data may be given to us by you or identified from your personal data, have read and understood the Personal Data Protection Notice ( Privacy Notice ) in our website, [www.pidm.gov.my](http://www.pidm.gov.my), and consent to the processing of the personal data in accordance with the Privacy Notice.

One-time password to  
certify

- 1.12 **Step 12:** A submission summary will be shown in the certification page for the Appointed Person to review. To proceed, click the "certify" button.

**▲ Note:** *If there are any discrepancies or errors, the Appointed Person can return the submission to the preparer. This includes situations where the MIPLO or MI Officers has uploaded incorrect figures.*

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Welcome [User Name] CFO

Remarks : Enter Remarks

Click "Certify"

These Differential Premium Systems and Return on Total Insured Deposits (DPS & RTID) forms have been completed for submission to Perbadanan Insurans Deposit Malaysia (PIDM) in accordance with the guidelines in respect of Differential Premium Systems and Return on Total Insured Deposits (DPS & RTID).

I, [User Name] CFO of [Bank Name] Bank Berhad declare that all information given in the Differential Premium Systems and Return on Total Insured Deposits (DPS & RTID) forms is true and correct, and effective compliance and internal controls have been maintained over the recording of transactions and the accuracy of the information compiled within.

I understand that any person who prepares, signs, approves or concurs in any document containing false or misleading information is guilty of an offence under section 193 of the Malaysia Deposit Insurance Corporation Act 2011.

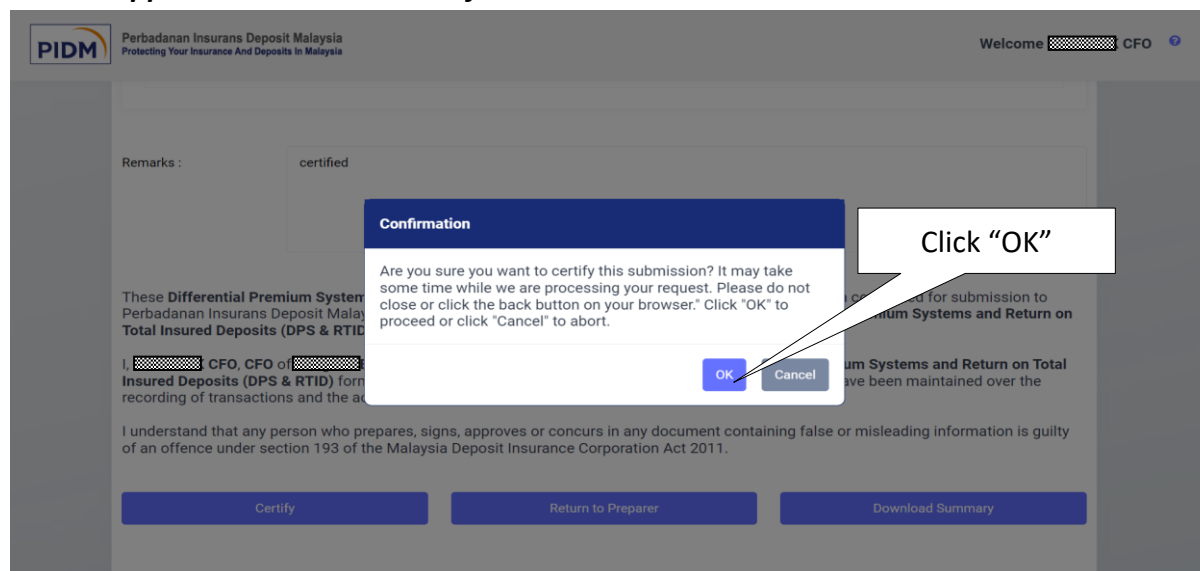
[Certify](#) [Return to Preparer](#) [Download Summary](#)

[The rest of this page is intentionally left blank]

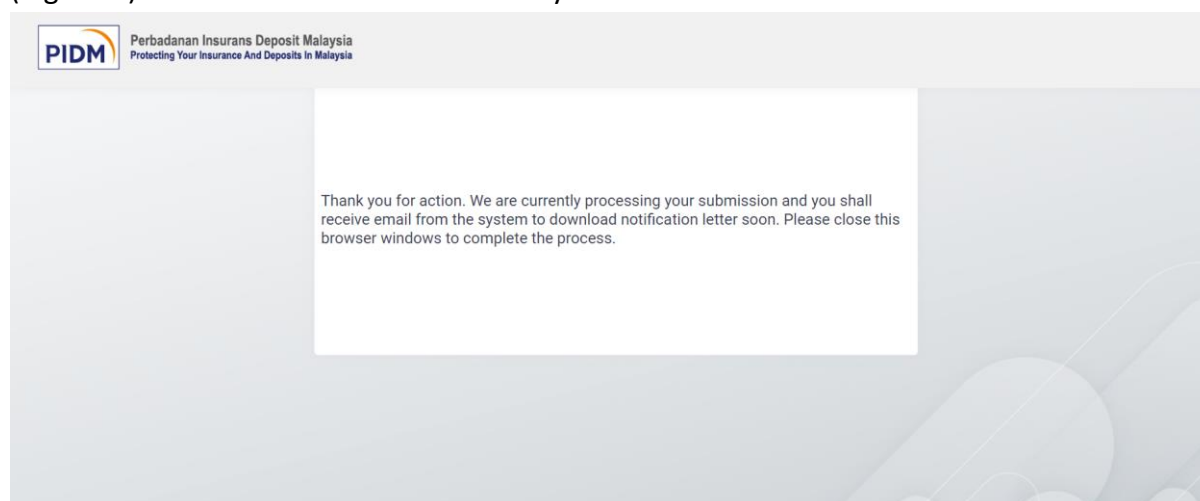
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- 1.13 **Step 13:** Click "OK" to confirm the certification. Once completed, the certification process is now in the hands of First Appointed Person (e.g. CEO) for the final certification step, which follows the same process as the Second Appointed Person. (e.g. CFO/Head of Finance).

**▲ Note:** *An email will be sent automatically to the First Appointed Person once the Second Appointed Person has certified the submission.*




- 1.14 **Step 14:** Once the certification by both Appointed Persons have completed the certification, user may proceed to close the browser. Next, the First Appointed Person (e.g. CEO) will receive an email from the system to download the notification letter.



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### 1.15 Step 15: Click the PIDM EZAccess website "[here](#)" to download the notification letter.

[PIDM Industry Portal]  Bank Berhad Differential Premium Systems and Return on Total Insured Deposits (DPS & RTID) Notification Letter for Assessment Year 2023 Inbox x


**Click "here"**


**ipsuat** <ipsuat@pidm.gov.my> to me ▾ 12:13 (3 minutes ago) ☆ 😊 ↶ ⋮




Dear Sir / Madam,  
We refer to above matter.  
The notification letter on Differential Premium Systems and Return on Total Insured Deposits (DPS & RTID) for Assessment Year 2023 can be downloaded from PIDM EzAccess website by clicking [here](#). Upon clicking the link to download the encrypted letter, the system will automatically email you the password required to open the letter. Please note that the download link will expire on 24/6/2024 12:12:46 PM.  
We kindly request your assistance in forwarding the letter to your chairman as indicated in the letter.  
Should you have any inquiries, please do not hesitate to contact our officers as specified in the letter.

Thank you and best regards,  
PIDM Industry Portal Admin  
[THIS IS AN AUTOMATED MESSAGE - PLEASE DO NOT REPLY DIRECTLY TO THIS EMAIL]  
The information in this email is confidential and intended solely for the use of the individual or entity to whom it is addressed. If you have received this email in error, please notify us by reply email and delete the message from your system. This email is for information purposes only and is not intended to nor will it create any binding legal relations. Any information not related to PIDM's official business is solely the author's and does not necessarily represent PIDM's

Click the "checkbox" button to proceed to next step.


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Welcome  CEO

☐ I hereby declare that I,  CEO, CEO of  Bank Berhad am authorised by  Bank Berhad to access the Notification of DPS, Premium Rate and Annual Premium Payment Letter from PIDM.


**Click "checkbox"**


Click the "download" button to download the notification letter.

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Welcome  CEO

**Notification of DPS, Premium Rate and Annual Premium Payment Letter**

Member Institution :  Year : 2023

File Name :  DPS\_RTID\_20240621120550523.pdf File Expiry Date Time : 24-Jun-2024 12:12 PM

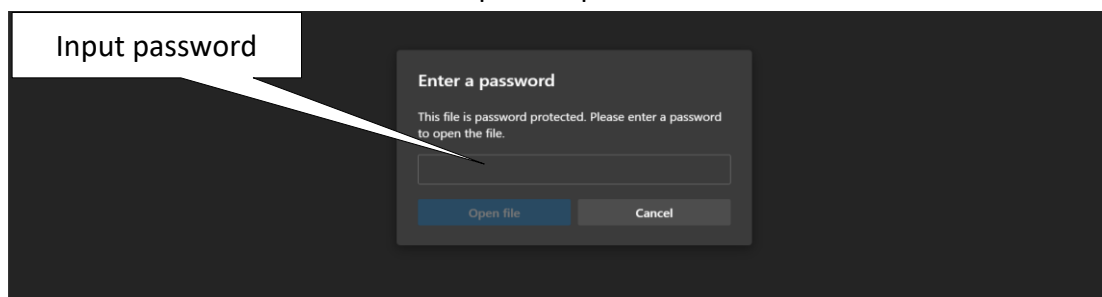
This document is password protected. System will send you the document password to your corporate email registered with PIDM.

**Download**

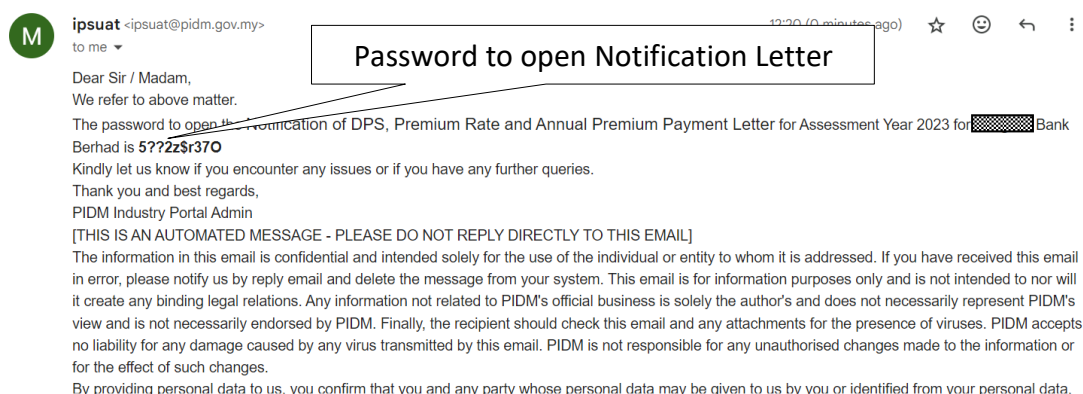
**Click "Download"**

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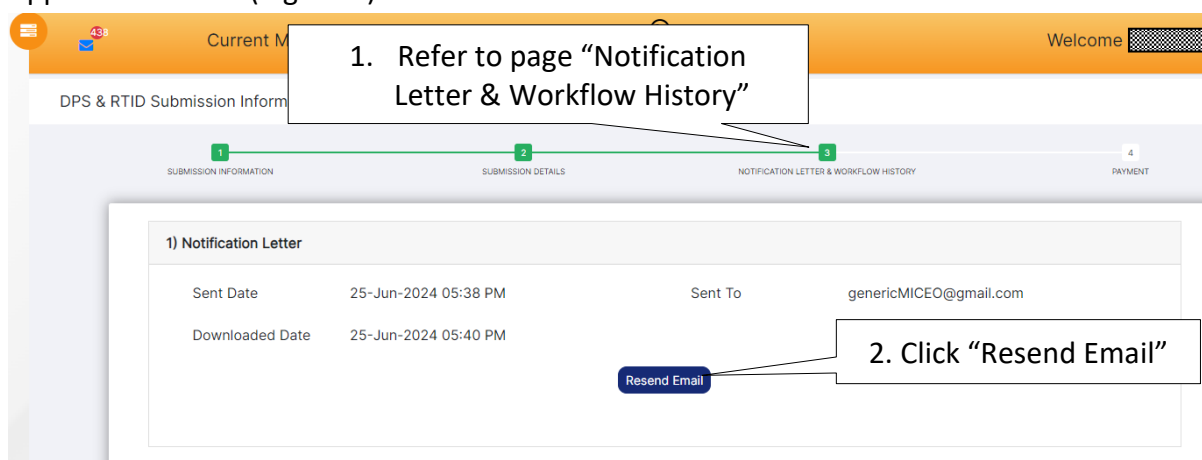
- 1.16 **Step 16:** To open the notification letter file, an email containing the password will be sent to the CEO email. Proceed to input the password to access the file.



[PIDM Industry Portal] [REDACTED] Bank Berhad Notification of DPS, Premium Rate and Annual Premium Payment Letter for Assessment Year 2023 - Password Inbox x

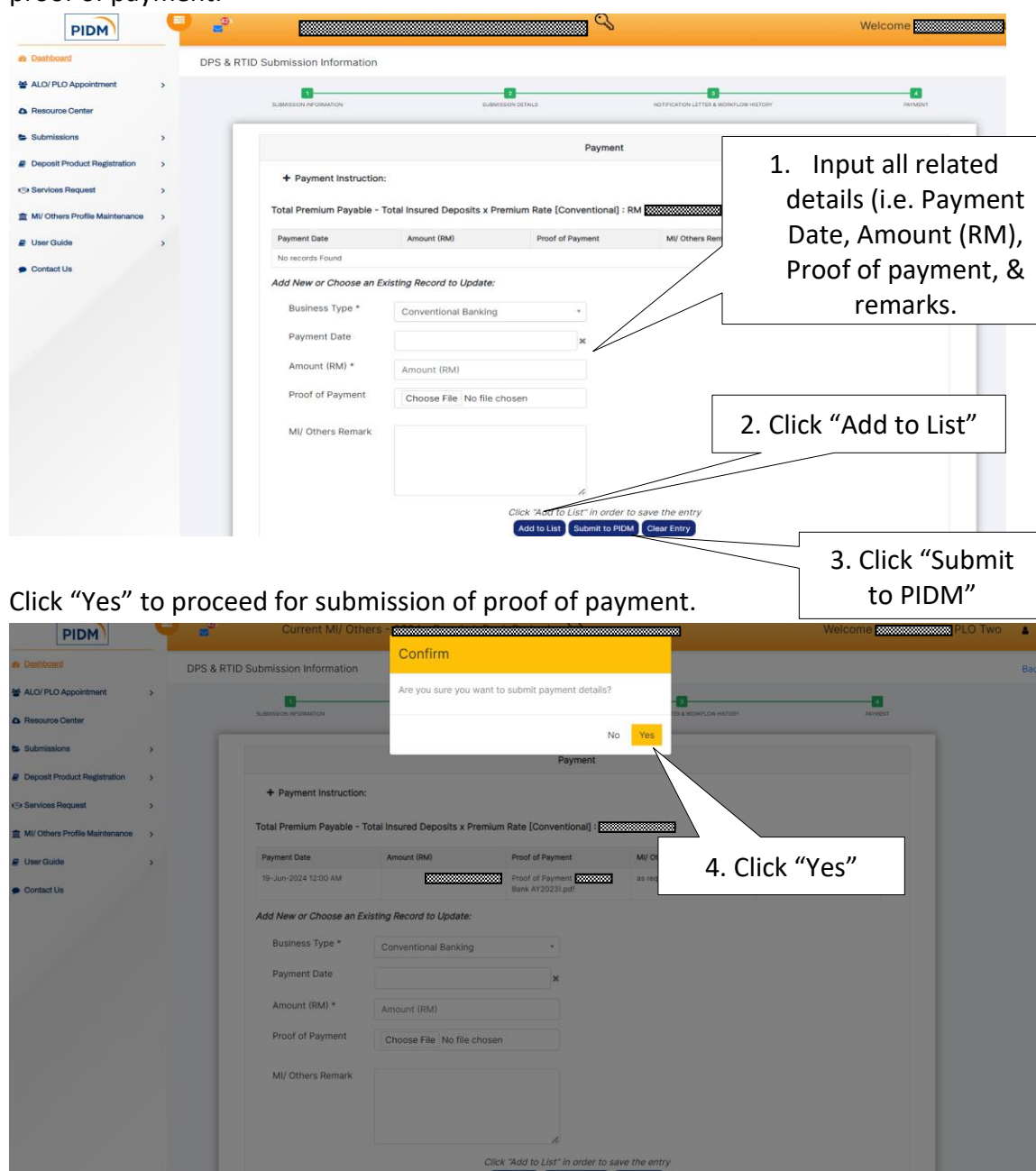


- 1.17 **Step 17:** If the download link has expired. The First Appointed Person (e.g. CEO) can refer to their officer and request for new link. User may refer to the submission page and refer to "Notification Letter & Workflow History". Click "Resend Email", then system will automatically resend the new download link via email to you First Appointed Person (e.g. CEO).



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- 1.18 **Step 18:** User may proceed with the payment as instructed in the notification letter. After making the payment, user must upload the proof of payment along with the required details. Once all payment details entered accordingly, click the “Add to List” button followed by the “Submit to PIDM” button to proceed for the submission of proof of payment.



The screenshot displays the 'Payment' form within the PIDM Industry Portal. The form is titled 'Payment' and includes a 'Payment Instruction' section. Below this, there is a table for 'Total Premium Payable - Total Insured Deposits x Premium Rate [Conventional] : RM'. The table has columns for 'Payment Date', 'Amount (RM)', 'Proof of Payment', and 'M/I Others Remark'. Below the table, there is a section for 'Add New or Choose an Existing Record to Update:' with fields for 'Business Type \*', 'Payment Date', 'Amount (RM) \*', 'Proof of Payment', and 'M/I Others Remark'. The 'Business Type \*' field is set to 'Conventional Banking'. The 'Payment Date' field is empty. The 'Amount (RM) \*' field is empty. The 'Proof of Payment' field is set to 'Choose File: No file chosen'. The 'M/I Others Remark' field is empty. At the bottom of the form, there are three buttons: 'Add to List', 'Submit to PIDM', and 'Clear Entry'. Annotations with numbered steps are present:

- 1. Input all related details (i.e. Payment Date, Amount (RM), Proof of payment, & remarks).
- 2. Click “Add to List”
- 3. Click “Submit to PIDM”
- 4. Click “Yes”

A confirmation dialog box is shown in the foreground, asking 'Are you sure you want to submit payment details?'. It has 'No' and 'Yes' buttons. The 'Yes' button is highlighted.

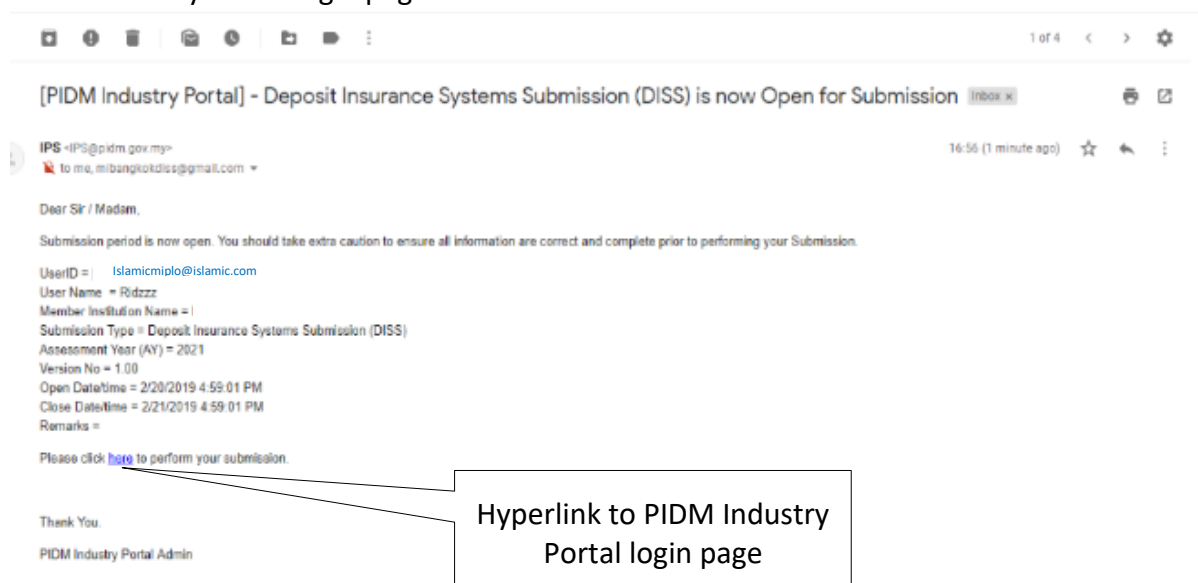


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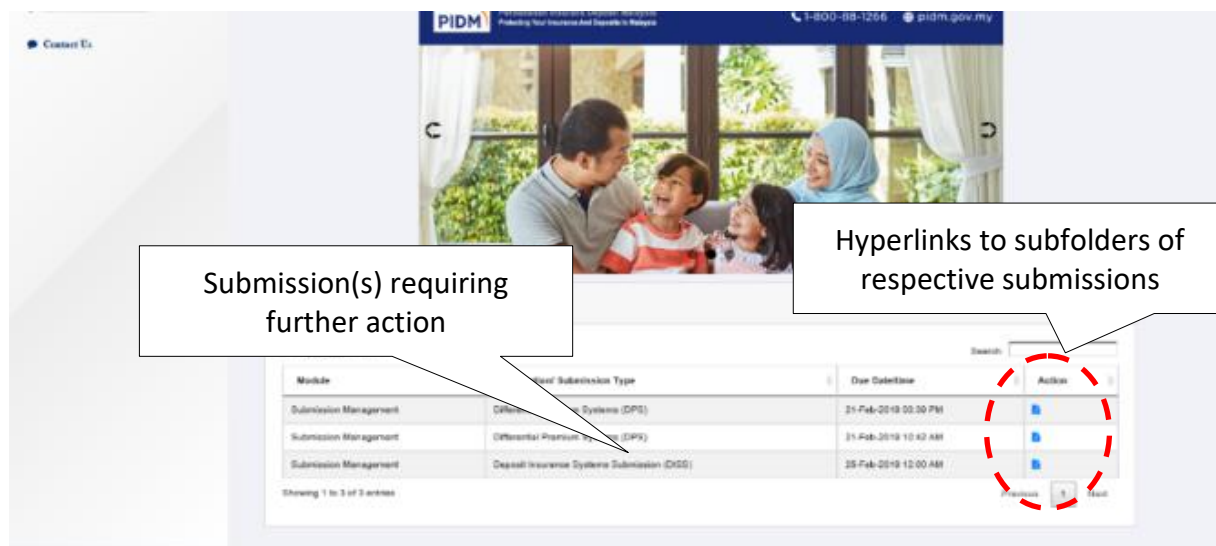
## SECTION 2: OTHER SUBMISSIONS

### 2.1 SUBMISSION THROUGH PIDM EBOX

**2.1.1 Step 1:** The respective MIPLO or MIOfficer, assigned to perform submission(s), shall receive an email bearing a hyperlink. Click on the hyperlink "[here](#)" to be directed to the PIDM Industry Portal login page.

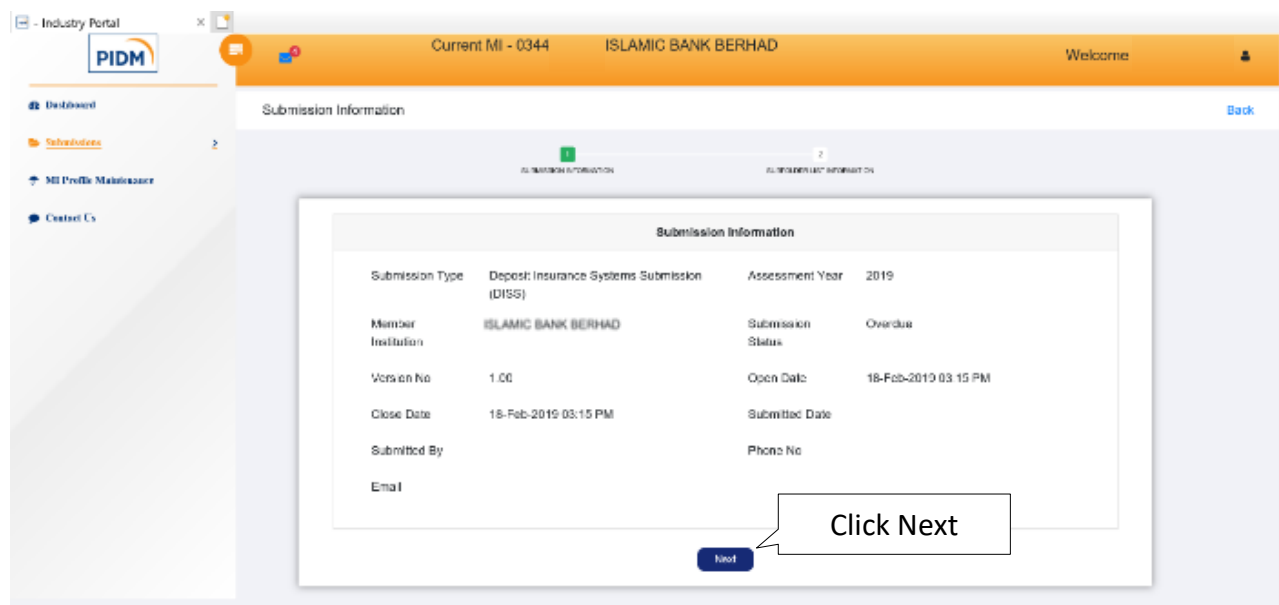


**2.1.2 Step 2:** Upon successful signing in, the user will be directed to his personal Dashboard. Submission(s) requiring further action from the user will be reflected under the "My Tasks" column. Click on the applicable hyperlink provided under the "Action" column to be directed to the subfolder of the respective submission.



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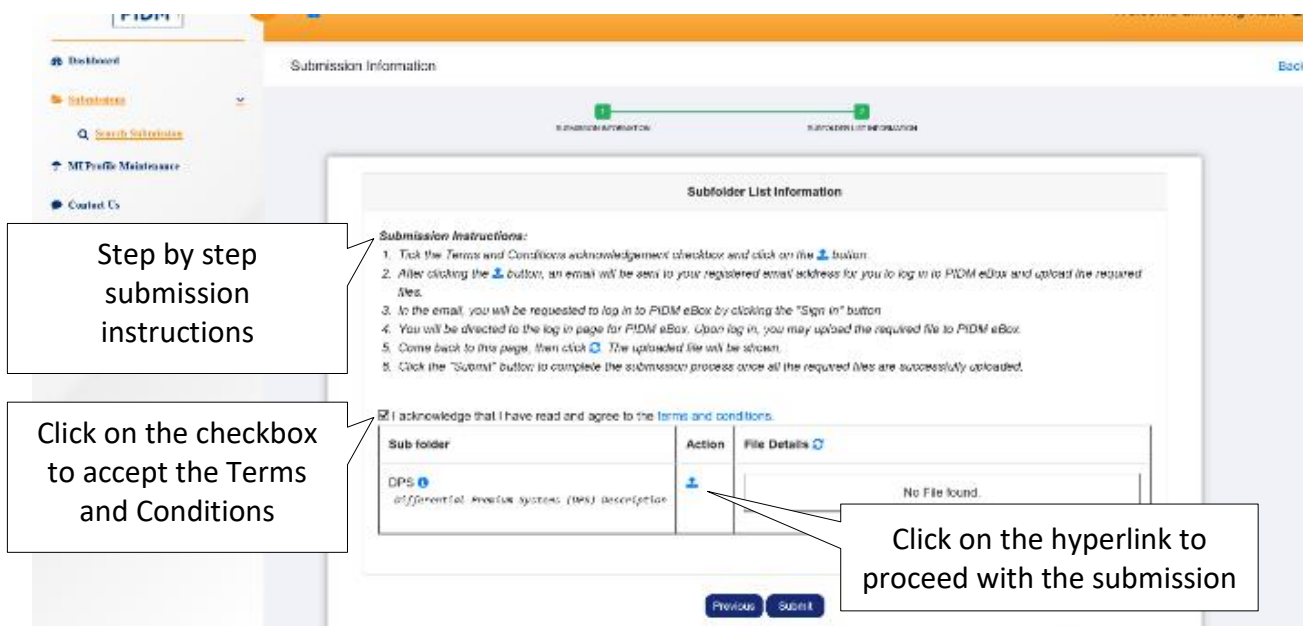
**2.1.3 Step 3:** Click on the "Next" button for step by step instructions on how to perform the submission. Click on the checkbox to accept the Terms and Conditions. Thereafter, click on the hyperlink under the "Action" column to proceed with the submission.



Submission Information

Submission Type	Deposit Insurance Systems Submission (DISS)	Assessment Year	2019
Member Institution	ISLAMIC BANK BERHAD	Submission Status	Overdue
Version No	1.00	Open Date	18-Feb-2019 03:15 PM
Close Date	18-Feb-2019 03:15 PM	Submitted Date	
Submitted By		Phone No	
Email			

[Next](#) **Click Next**



Submission Instructions:

1. Tick the Terms and Conditions acknowledgement checkbox and click on the [Next](#) button.
2. After clicking the [Next](#) button, an email will be sent to your registered email address for you to log in to PIDM eBox and upload the required files.
3. In the email, you will be requested to log in to PIDM eBox by clicking the "Sign in" button.
4. You will be directed to the log in page for PIDM eBox. Upon log in, you may upload the required file to PIDM eBox.
5. Come back to this page, then click [Next](#). The uploaded file will be shown.
6. Click the "Submit" button to complete the submission process once all the required files are successfully uploaded.

☒ I acknowledge that I have read and agree to the [terms and conditions](#).

Sub folder	Action	File Details
DPS <a href="#">DPS</a> differential insurance systems (DPS) description	<a href="#">Next</a>	No File found.

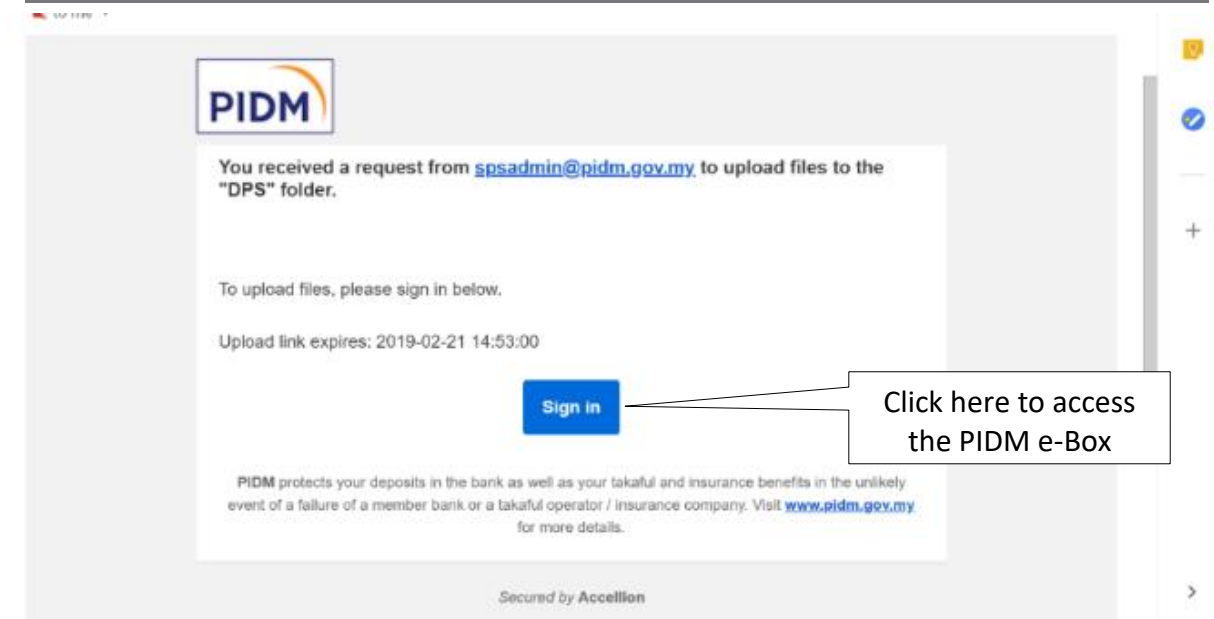
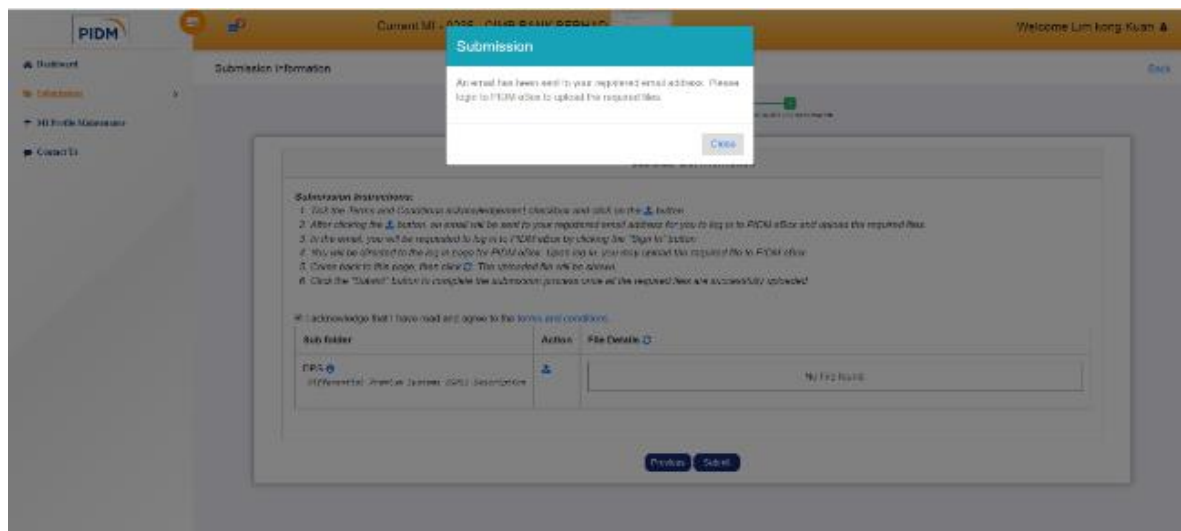
[Previous](#) [Submit](#) **Click on the hyperlink to proceed with the submission**

[The rest of this page is intentionally left blank]



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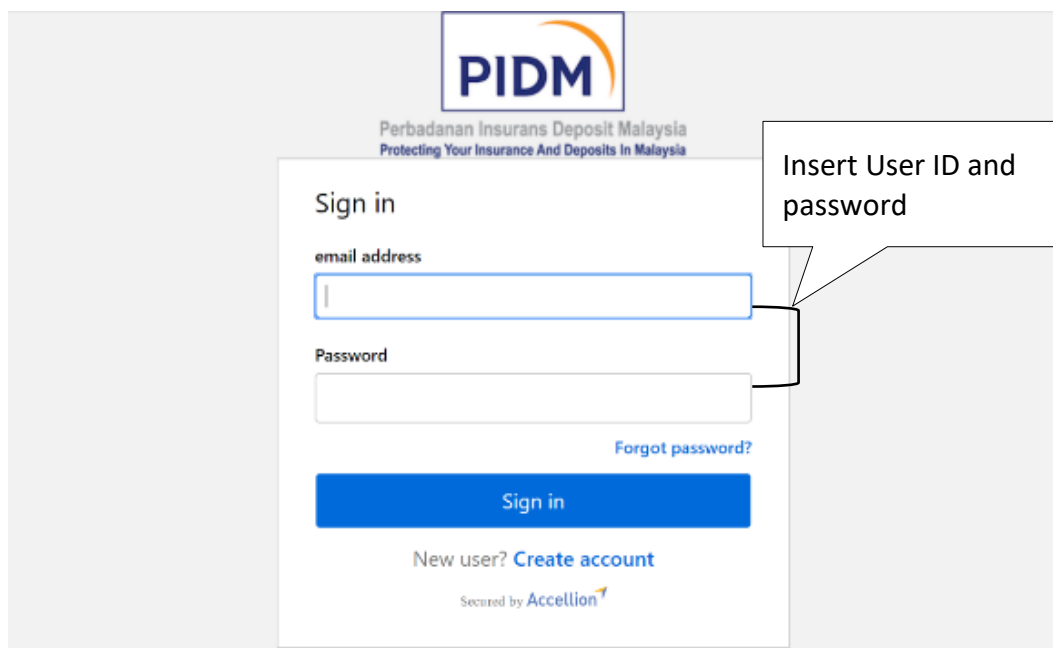
- 2.1.4 **Step 4:** A pop-up message shall appear to alert the user that an email has been sent to his inbox. In order to access and upload the required file(s) for the submission on the PIDM e-Box, the user is required to follow the link provided in the email.



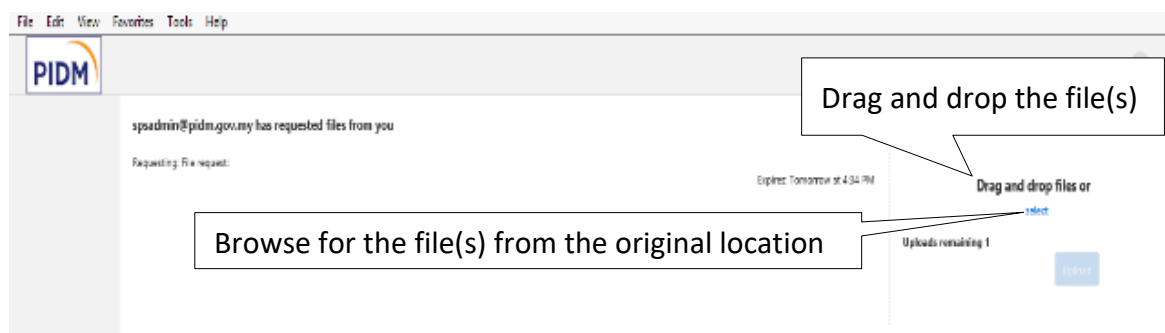
[The rest of this page is intentionally left blank]

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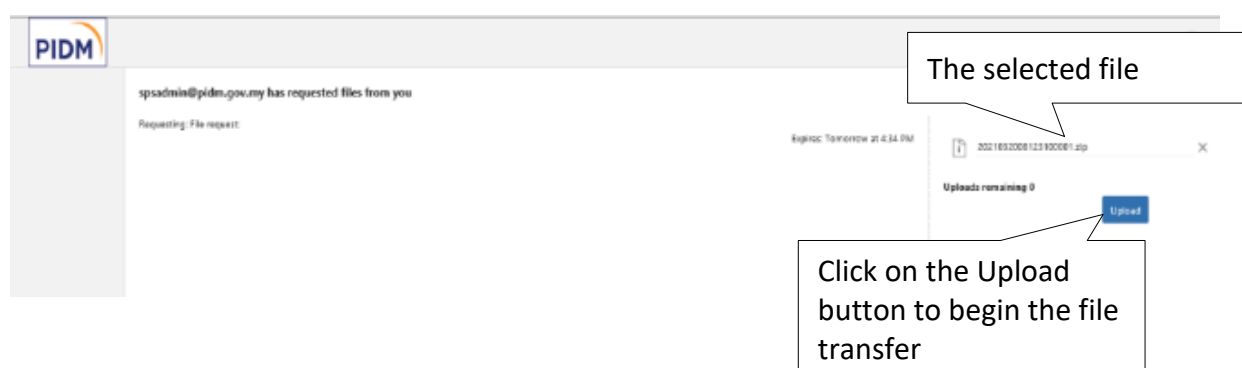
**2.1.5 Step 5:** The user is required to insert the same User ID and password, as used at the PIDM Industry Portal login page, to access the submission area of the PIDM e-Box.



**2.1.6 Step 6:** At the submission area, the user can either drag and drop the file(s) or browse for the file(s) and select from the original location.



**2.1.7 Step 7:** Click the "Upload" button to transfer the file(s) into the PIDM e-Box.





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- 2.1.8 **Step 8:** Upon completion of the upload, the user shall navigate back to the PIDM Industry Portal. Click the "Refresh" icon. The system displays a list of the file(s) uploaded through the PIDM e-Box. Upon checking and confirming that the file(s) are correctly uploaded, click on the "Submit" button to complete the submission process.

**Submission Instructions:**

1. Tick the Terms and Conditions acknowledgement checkbox and click on the [upload](#) button.
2. After clicking the [upload](#) button, an email will be sent to your registered email address for you to log in to PIDM eBox and upload the required files.
3. In the email, you will be requested to log in to PIDM eBox by clicking the "Sign In" button
4. You will be directed to the log in page for PIDM eBox. Upon log in, you may upload
5. Come back to this page, then click [refresh](#). The uploaded file will be shown.
6. Click the "Submit" button to complete the submission process once all the required

☒ I acknowledge that I have read and agree to the [terms and conditions](#)

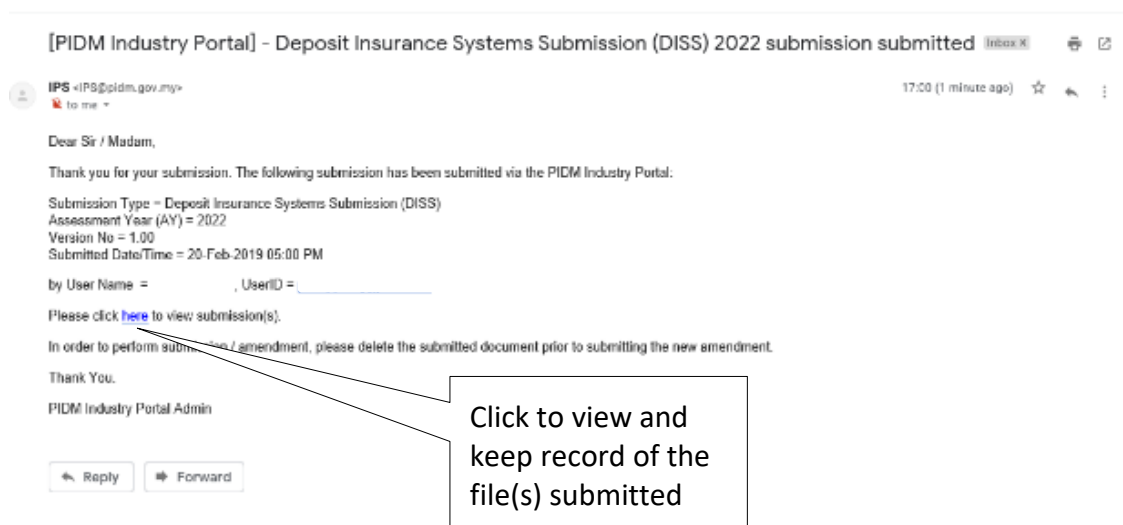
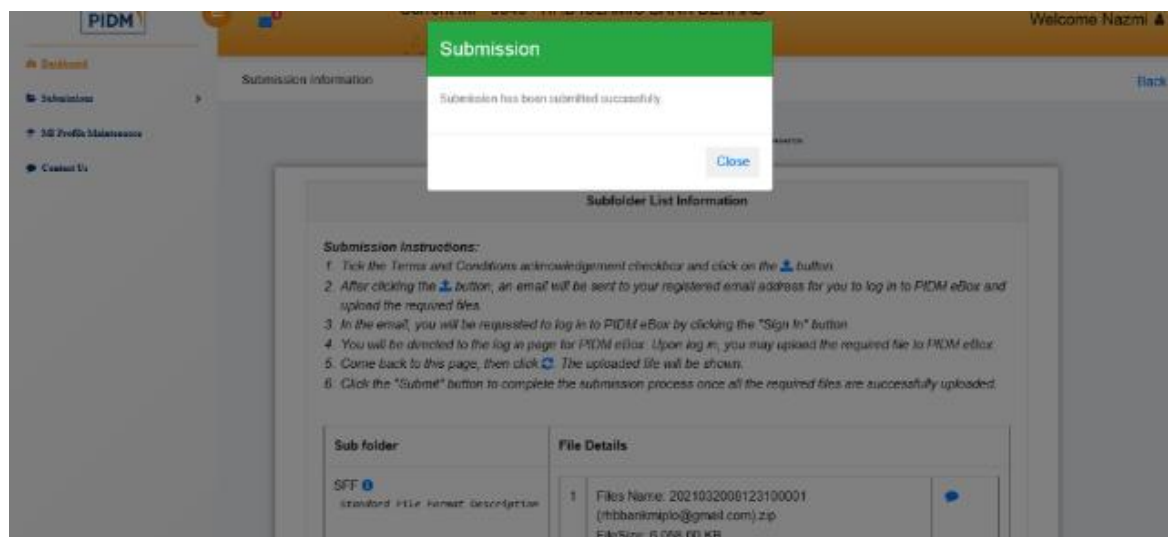
Sub folder	Action	File Details <a href="#">refresh</a>																														
SFF <a href="#">info</a> Standard File Format Description	<a href="#">upload</a>	<table><tr><td>1</td><td>Files Name: 2021022008123100001 FileSize: 15,408.00 KB</td><td><a href="#">refresh</a> <a href="#">delete</a></td></tr></table>	1	Files Name: 2021022008123100001 FileSize: 15,408.00 KB	<a href="#">refresh</a> <a href="#">delete</a>																											
1	Files Name: 2021022008123100001 FileSize: 15,408.00 KB	<a href="#">refresh</a> <a href="#">delete</a>																														
Appendices <a href="#">info</a> Appendices Description		<table><tr><td>1</td><td>Files Name: App II - Product Summary Report(rhbbankmiplo@gmail.com).xlsx FileSize: 31.00 KB</td><td><a href="#">refresh</a></td></tr><tr><td>2</td><td>Files Name: App III - Reconciliation Template of Deposit Balance in General Ledger vs Standard File Format (Islamic)(rhbbankmiplo@gmail.com).xlsx FileSize: 28.00 KB</td><td><a href="#">refresh</a></td></tr><tr><td>3</td><td>Files Name: App IV (a) - Aggregation Summary Report(rhbbankmiplo@gmail.com).xlsx FileSize: 31.00 KB</td><td><a href="#">refresh</a></td></tr><tr><td>4</td><td>Files Name: App IV (b) - Reconciliation Between Aggregation Summary Report and RTID (Islamic)(rhbbankmiplo@gmail.com).xlsx FileSize: 28.00 KB</td><td><a href="#">refresh</a></td></tr><tr><td>5</td><td>Files Name: App VII - certification(rhbbankmiplo@gmail.com).xlsx FileSize: 23.00 KB</td><td><a href="#">refresh</a></td></tr><tr><td>6</td><td>Files Name: Branch Code File(rhbbankmiplo@gmail.com).xlsx FileSize: 46.00 KB</td><td><a href="#">refresh</a></td></tr><tr><td>7</td><td>Files Name: 0346 Appendix III(rhbbankmiplo@gmail.com).pdf FileSize: 410.00 KB</td><td><a href="#">refresh</a></td></tr><tr><td>8</td><td>Files Name: 0346 Appendix III(rhbbankmiplo@gmail.com).pdf FileSize: 958.00 KB</td><td><a href="#">refresh</a></td></tr><tr><td>9</td><td>Files Name: 0346 Appendix IV (a)(rhbbankmiplo@gmail.com).pdf FileSize: 332.00 KB</td><td><a href="#">refresh</a></td></tr><tr><td>10</td><td>Files Name: 0346 Appendix IV (b)(rhbbankmiplo@gmail.com).pdf FileSize: 332.00 KB</td><td><a href="#">refresh</a></td></tr></table>	1	Files Name: App II - Product Summary Report(rhbbankmiplo@gmail.com).xlsx FileSize: 31.00 KB	<a href="#">refresh</a>	2	Files Name: App III - Reconciliation Template of Deposit Balance in General Ledger vs Standard File Format (Islamic)(rhbbankmiplo@gmail.com).xlsx FileSize: 28.00 KB	<a href="#">refresh</a>	3	Files Name: App IV (a) - Aggregation Summary Report(rhbbankmiplo@gmail.com).xlsx FileSize: 31.00 KB	<a href="#">refresh</a>	4	Files Name: App IV (b) - Reconciliation Between Aggregation Summary Report and RTID (Islamic)(rhbbankmiplo@gmail.com).xlsx FileSize: 28.00 KB	<a href="#">refresh</a>	5	Files Name: App VII - certification(rhbbankmiplo@gmail.com).xlsx FileSize: 23.00 KB	<a href="#">refresh</a>	6	Files Name: Branch Code File(rhbbankmiplo@gmail.com).xlsx FileSize: 46.00 KB	<a href="#">refresh</a>	7	Files Name: 0346 Appendix III(rhbbankmiplo@gmail.com).pdf FileSize: 410.00 KB	<a href="#">refresh</a>	8	Files Name: 0346 Appendix III(rhbbankmiplo@gmail.com).pdf FileSize: 958.00 KB	<a href="#">refresh</a>	9	Files Name: 0346 Appendix IV (a)(rhbbankmiplo@gmail.com).pdf FileSize: 332.00 KB	<a href="#">refresh</a>	10	Files Name: 0346 Appendix IV (b)(rhbbankmiplo@gmail.com).pdf FileSize: 332.00 KB	<a href="#">refresh</a>
1	Files Name: App II - Product Summary Report(rhbbankmiplo@gmail.com).xlsx FileSize: 31.00 KB	<a href="#">refresh</a>																														
2	Files Name: App III - Reconciliation Template of Deposit Balance in General Ledger vs Standard File Format (Islamic)(rhbbankmiplo@gmail.com).xlsx FileSize: 28.00 KB	<a href="#">refresh</a>																														
3	Files Name: App IV (a) - Aggregation Summary Report(rhbbankmiplo@gmail.com).xlsx FileSize: 31.00 KB	<a href="#">refresh</a>																														
4	Files Name: App IV (b) - Reconciliation Between Aggregation Summary Report and RTID (Islamic)(rhbbankmiplo@gmail.com).xlsx FileSize: 28.00 KB	<a href="#">refresh</a>																														
5	Files Name: App VII - certification(rhbbankmiplo@gmail.com).xlsx FileSize: 23.00 KB	<a href="#">refresh</a>																														
6	Files Name: Branch Code File(rhbbankmiplo@gmail.com).xlsx FileSize: 46.00 KB	<a href="#">refresh</a>																														
7	Files Name: 0346 Appendix III(rhbbankmiplo@gmail.com).pdf FileSize: 410.00 KB	<a href="#">refresh</a>																														
8	Files Name: 0346 Appendix III(rhbbankmiplo@gmail.com).pdf FileSize: 958.00 KB	<a href="#">refresh</a>																														
9	Files Name: 0346 Appendix IV (a)(rhbbankmiplo@gmail.com).pdf FileSize: 332.00 KB	<a href="#">refresh</a>																														
10	Files Name: 0346 Appendix IV (b)(rhbbankmiplo@gmail.com).pdf FileSize: 332.00 KB	<a href="#">refresh</a>																														

[Previous](#) [Submit](#)

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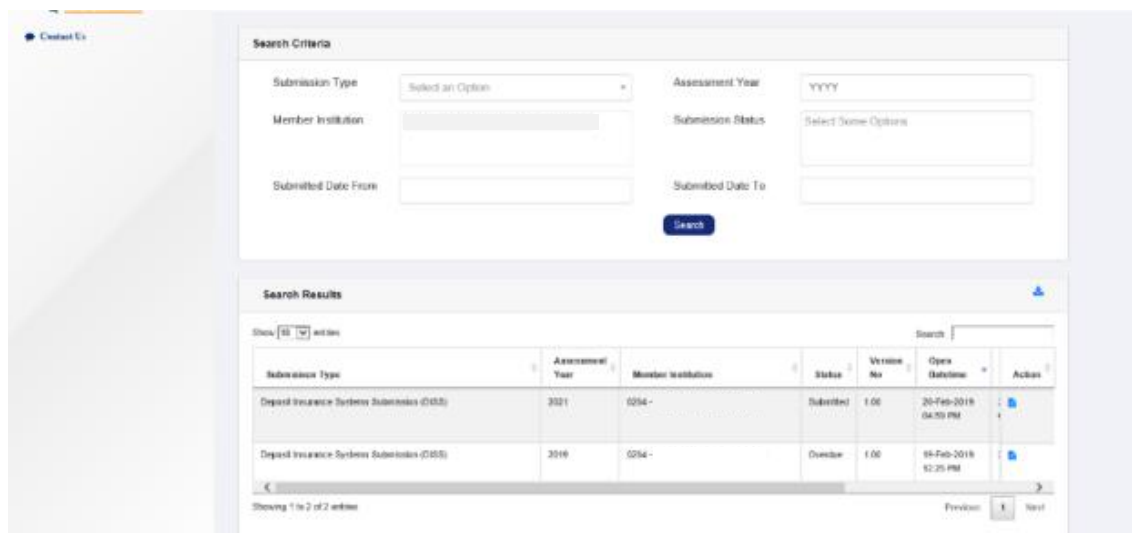
**2.1.9 Step 9:** Upon successful submission of the file(s) into the PIDM Industry Portal, an email confirmation will be automatically sent to the user's inbox.



[The rest of this page is intentionally left blank]

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2.1.10 **Step 10:** Alternatively, the user can check the submission status by clicking on the search submission in the task bar. The system will display the list of completed submission(s).



**Search Criteria**

Submission Type:  Assessment Year:   
 Member Institution:  Submission Status:   
 Submitted Date From:  Submitted Date To:

**Search Results**

Show 10 entries

Submission Type	Assessment Year	Member Institution	Status	Version No	Open Datetime	Action
Deposit Insurance System Submission (DIS)	2021	0254 -	Submitted	1.00	20-Feb-2018 04:50 PM	
Deposit Insurance System Submission (DIS)	2019	0254 -	Overdue	1.00	04-Feb-2018 02:25 PM	

Showing 1 to 2 of 2 entries

Previous Next

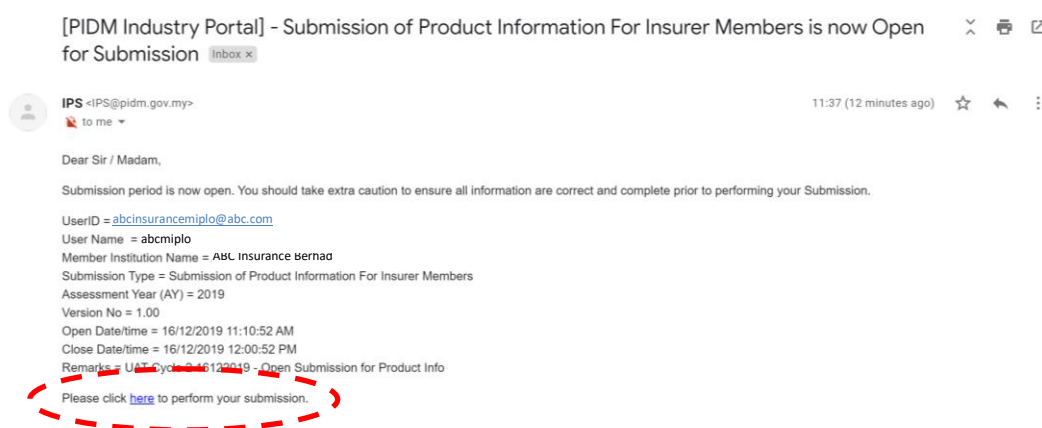
[The rest of this page is intentionally left blank]

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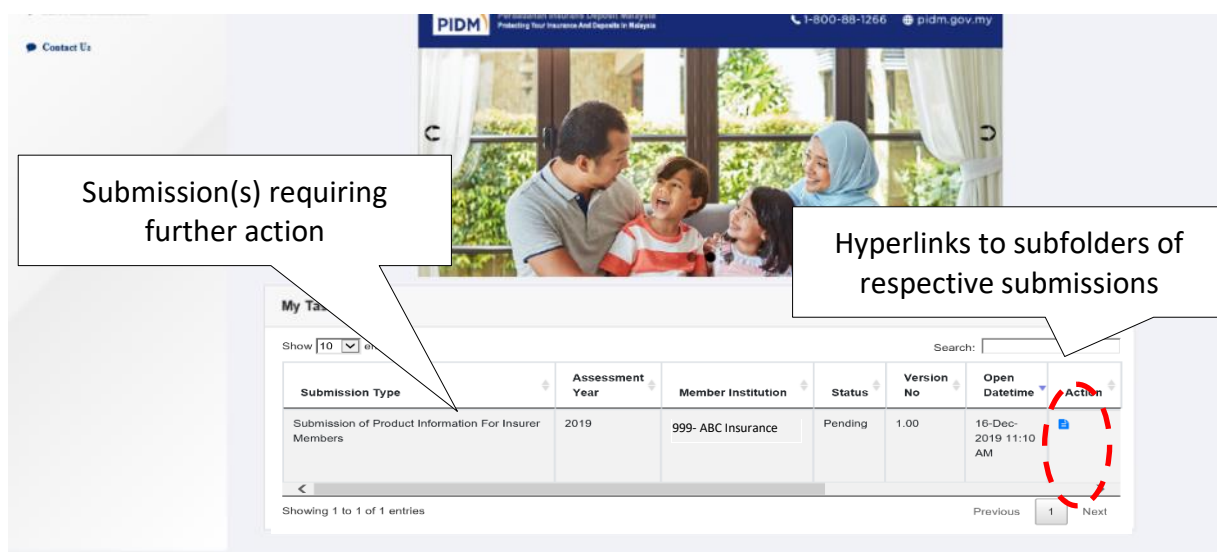
## 2.2 SUBMISSION NOT THROUGH PIDM EBOX

### Product Information for Insurer Member

2.2.1 **Step 1:** The respective MIPLO or MIOfficer, assigned to perform submission(s), shall receive an email bearing a hyperlink. Click on the hyperlink "[here](#)" to be directed to the PIDM Industry Portal login page.

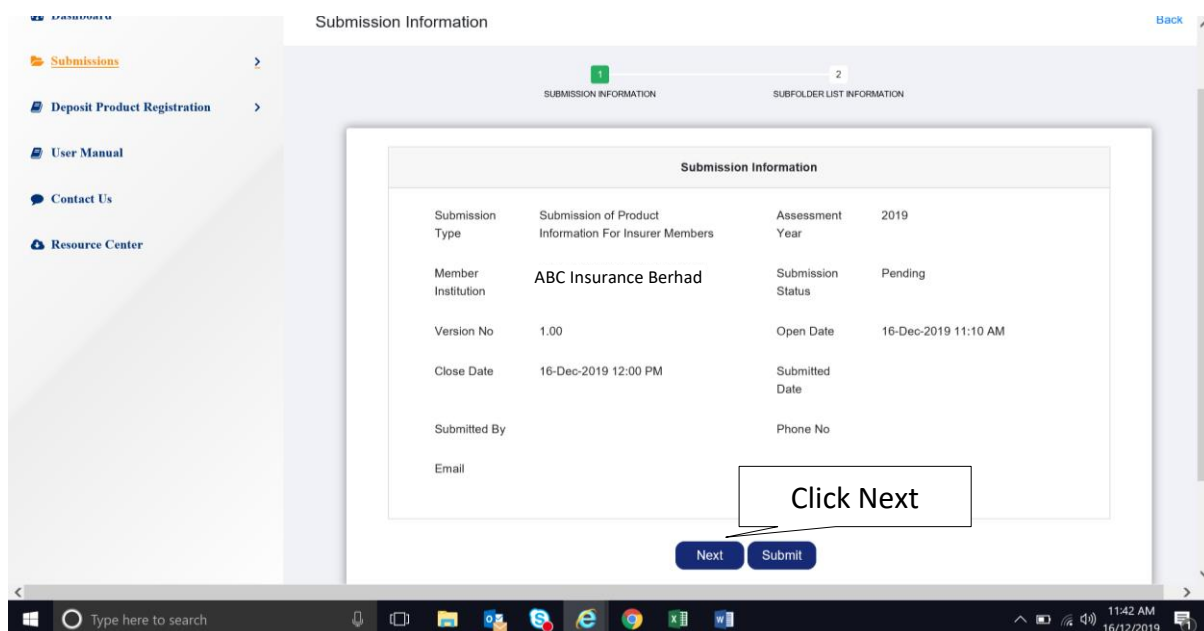


2.2.2 **Step 2:** Upon successful signing in, the user will be directed to his personal Dashboard. Submission(s) requiring further action from the user will be reflected under the "My Tasks" column. Click on the applicable hyperlink provided under the "Action" column to be directed to the subfolder of the respective submission.



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### 2.2.3 Step 3: Click on the "Next" button to perform the submission.



Submission Information

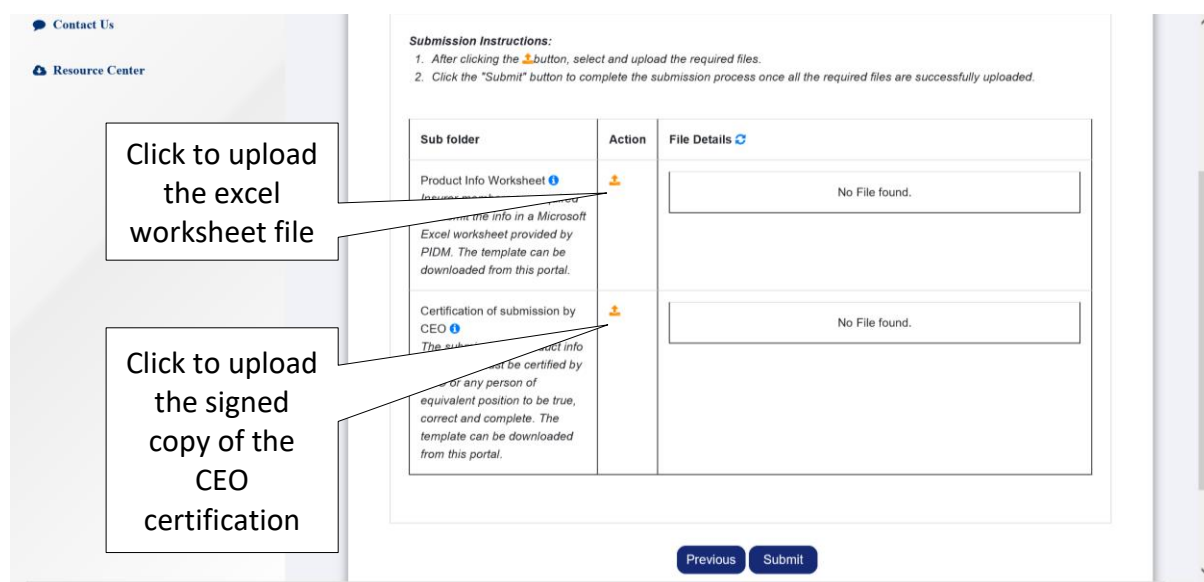
1 SUBMISSION INFORMATION 2 SUBFOLDER LIST INFORMATION

Submission Information			
Submission Type	Submission of Product Information For Insurer Members	Assessment Year	2019
Member Institution	ABC Insurance Berhad	Submission Status	Pending
Version No	1.00	Open Date	16-Dec-2019 11:10 AM
Close Date	16-Dec-2019 12:00 PM	Submitted Date	
Submitted By		Phone No	
Email			


Click Next






Next Submit

### 2.2.4 Step 4: Upload the excel worksheet and signed copy of the CEO's certification at the designated action button. Upon successful uploaded, file name and size will be shown at the "File Details". Then, click the "Submit" button.



Submission Instructions:

- After clicking the  button, select and upload the required files.
- Click the "Submit" button to complete the submission process once all the required files are successfully uploaded.

Sub folder	Action	File Details 
Product Info Worksheet 		No File found.
Certification of submission by CEO 		No File found.

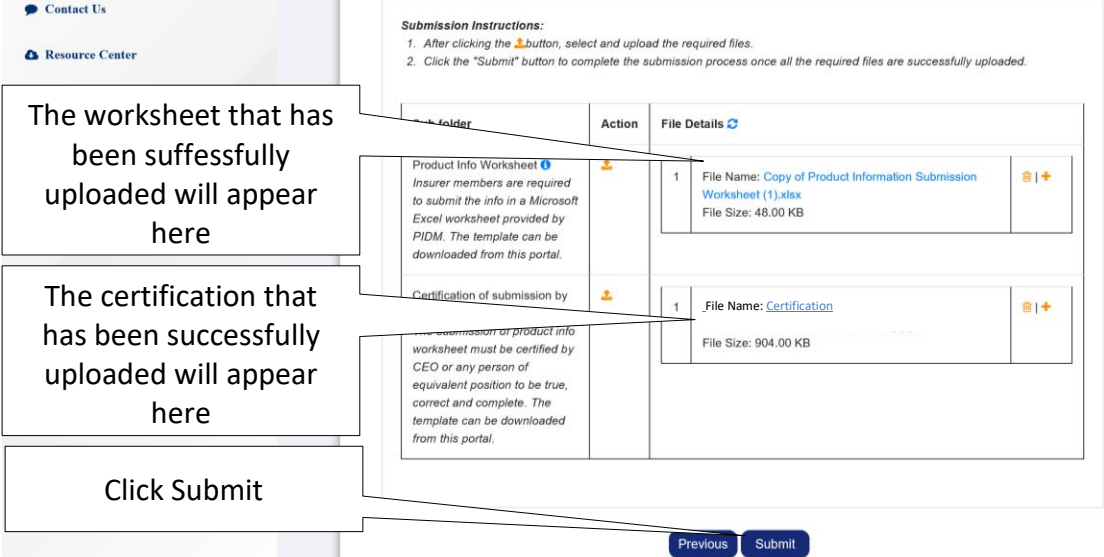
Click to upload the excel worksheet file

Click to upload the signed copy of the CEO certification

Previous Submit

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**Submission Instructions:**

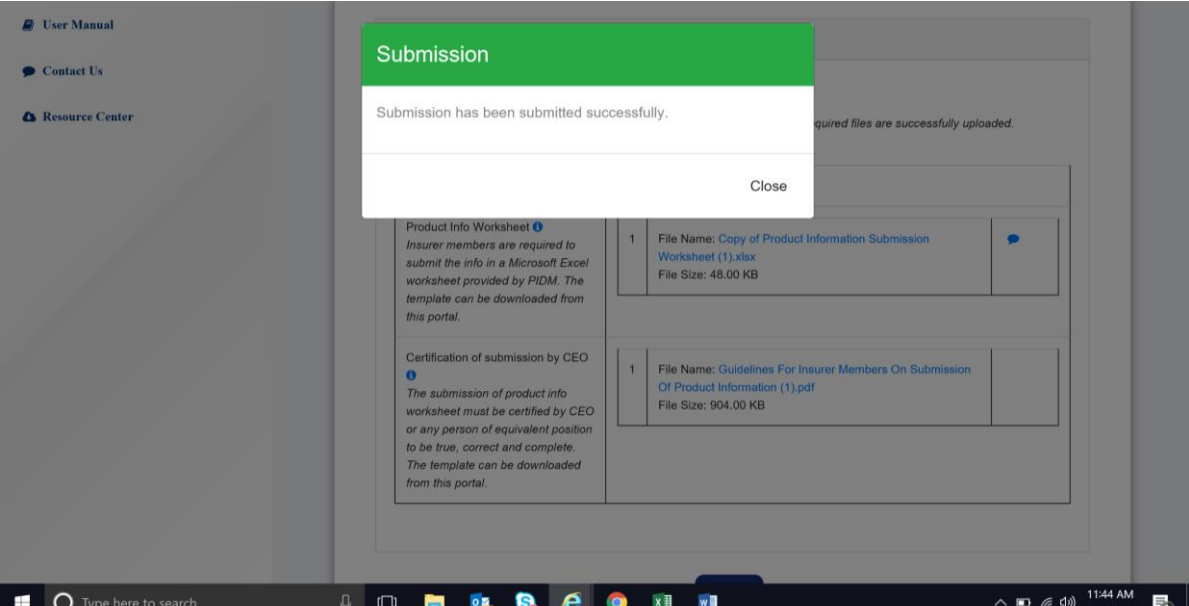
1. After clicking the [upload](#) button, select and upload the required files.
2. Click the "Submit" button to complete the submission process once all the required files are successfully uploaded.

Folder	Action	File Details			
Product Info Worksheet <a href="#">i</a> Insurer members are required to submit the info in a Microsoft Excel worksheet provided by PIDM. The template can be downloaded from this portal.	<a href="#">upload</a>	<table border="1"> <tr> <td>1</td> <td>File Name: <a href="#">Copy of Product Information Submission Worksheet (1).xlsx</a> File Size: 48.00 KB</td> <td><a href="#">download</a> <a href="#">delete</a></td> </tr> </table>	1	File Name: <a href="#">Copy of Product Information Submission Worksheet (1).xlsx</a> File Size: 48.00 KB	<a href="#">download</a> <a href="#">delete</a>
1	File Name: <a href="#">Copy of Product Information Submission Worksheet (1).xlsx</a> File Size: 48.00 KB	<a href="#">download</a> <a href="#">delete</a>			
Certification of submission by <a href="#">i</a> The submission of product info worksheet must be certified by CEO or any person of equivalent position to be true, correct and complete. The template can be downloaded from this portal.	<a href="#">upload</a>	<table border="1"> <tr> <td>1</td> <td>File Name: <a href="#">Certification</a> File Size: 904.00 KB</td> <td><a href="#">download</a> <a href="#">delete</a></td> </tr> </table>	1	File Name: <a href="#">Certification</a> File Size: 904.00 KB	<a href="#">download</a> <a href="#">delete</a>
1	File Name: <a href="#">Certification</a> File Size: 904.00 KB	<a href="#">download</a> <a href="#">delete</a>			

Click Submit

[Previous](#) [Submit](#)

**2.2.5 Step 5:** Upon successful submission of the files into the PIDM Industry Portal, an email confirmation will be automatically sent to the user's inbox.



**Submission**

Submission has been submitted successfully.

[Close](#)

Product Info Worksheet <a href="#">i</a> Insurer members are required to submit the info in a Microsoft Excel worksheet provided by PIDM. The template can be downloaded from this portal.	1	File Name: <a href="#">Copy of Product Information Submission Worksheet (1).xlsx</a> File Size: 48.00 KB	<a href="#">download</a>
Certification of submission by CEO <a href="#">i</a> The submission of product info worksheet must be certified by CEO or any person of equivalent position to be true, correct and complete. The template can be downloaded from this portal.	1	File Name: <a href="#">Guidelines For Insurer Members On Submission Of Product Information (1).pdf</a> File Size: 904.00 KB	

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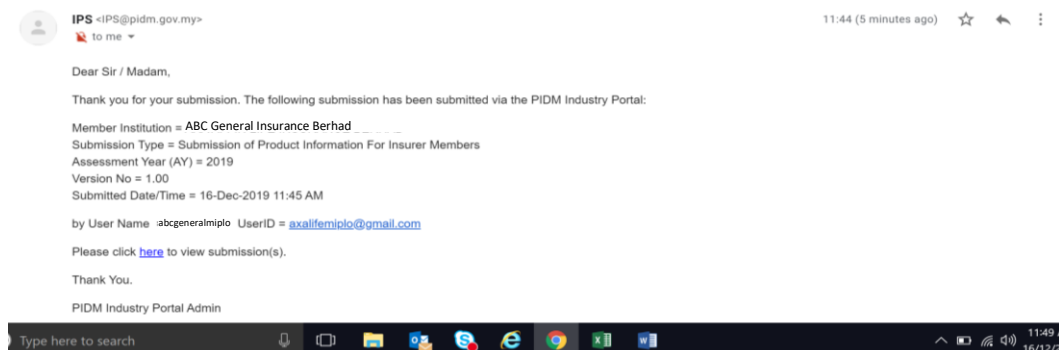




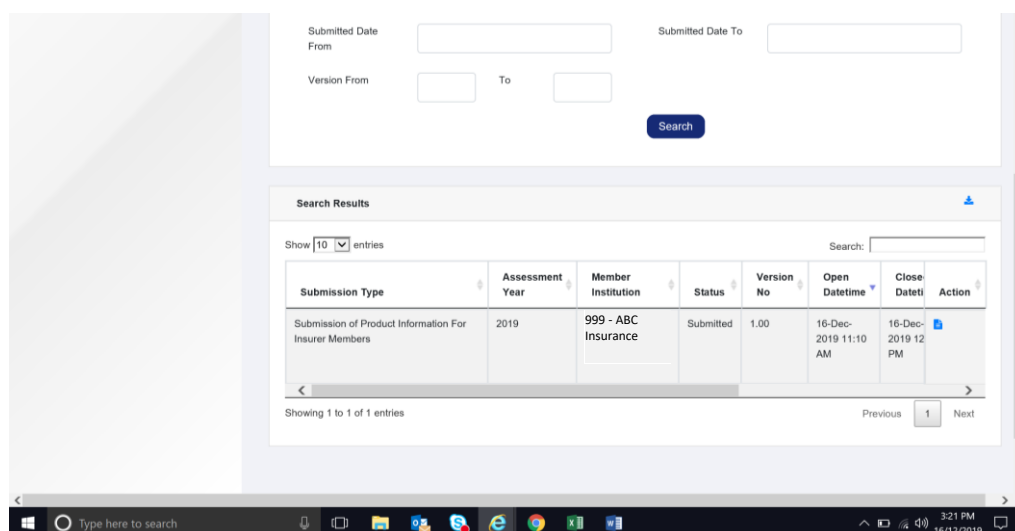
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[PIDM Industry Portal] - ABC General Insurance Berhad Submission of Product Information for Insurer Members 2019 is submitted



2.2.6 **Step 6:** Users can check the submission status by clicking on the search submission in the task bar. The system will display the list of completed submission(s).



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## **Annual review of compliance with Guidelines on Provision of Information on Deposit Insurance**

- 2.2.7 Please refer to paragraphs 2.1 to 2.6 for the submission of the annual review report and action plans, if any. The submission process remains similar to **Step 1 to Step 6** described above.
- 2.2.8 The Submission Type shall be reflected as "Annual review of compliance with Guidelines on Provision of Information on Deposit Insurance".
- 2.2.9 Please ensure that the MI Module Notification List tab, made available under the MI Profile Maintenance module, is updated with the details of the recipients(s) for him / her to receive a notification (minus any submitted documents as attachment) upon completion of a submission.

[The rest of this page is intentionally left blank]

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### Terms and Conditions Submission

2.2.10 Submission of documents under Terms and Conditions (T&C) require the following:

- a) Updated information in MI Profile Maintenance module
- b) Submission through PIDM Ebox

2.2.11 The following are documents required to be submitted for T&C and how they will be updated/submitted:

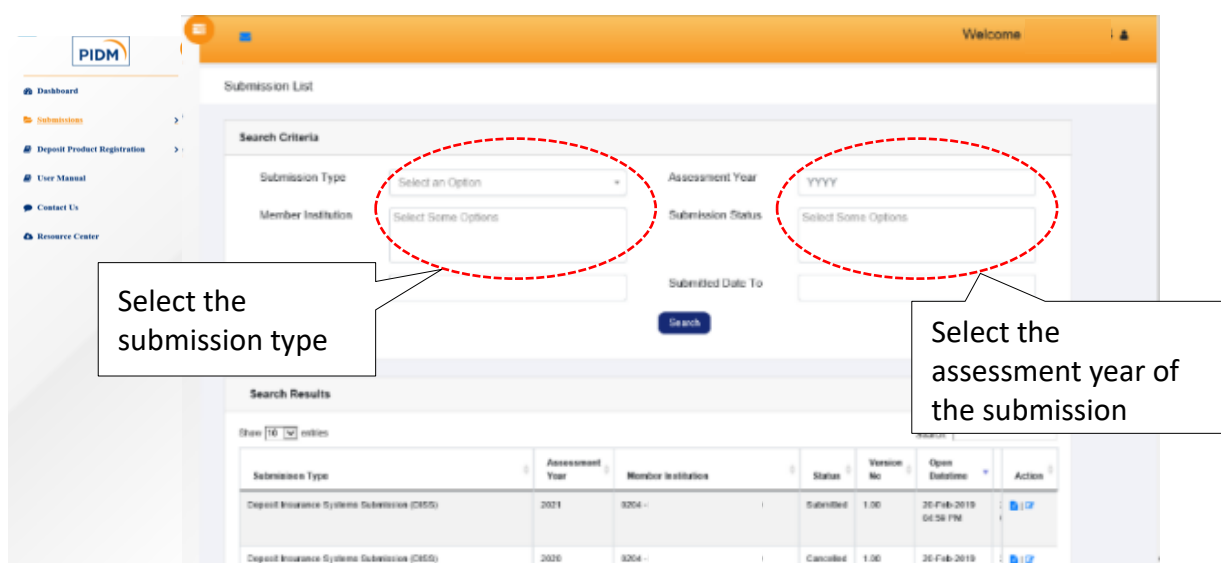
a)	annual report and audited financial statements approved by the board of directors of the member institution or any period as determined by the Corporation, together with a copy of its auditor's report;	The submission process remains similar to <b>Step 1 to Step 6</b> described above.
b)	a list of the related corporations of the member institution as at the date of submission to the Corporation;	
c)	a list of the names, addresses, telephone numbers and offices or designations of the key responsible persons of the member institution as at the date of submission to the Corporation; and	Please ensure these information are updated in MI Profile Maintenance module
d)	a list of the names, addresses and telephone numbers of the auditors of the member institution as at the date of submission to the Corporation.	

[The rest of this page is intentionally left blank]

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## SECTION 3: SEARCH SUBMISSION

- 3.1 **Step 1:** Select the "Search Submission" menu to check on the MI's submission. Enter required information and click on "Search" button. System will display the search results.



Select the submission type

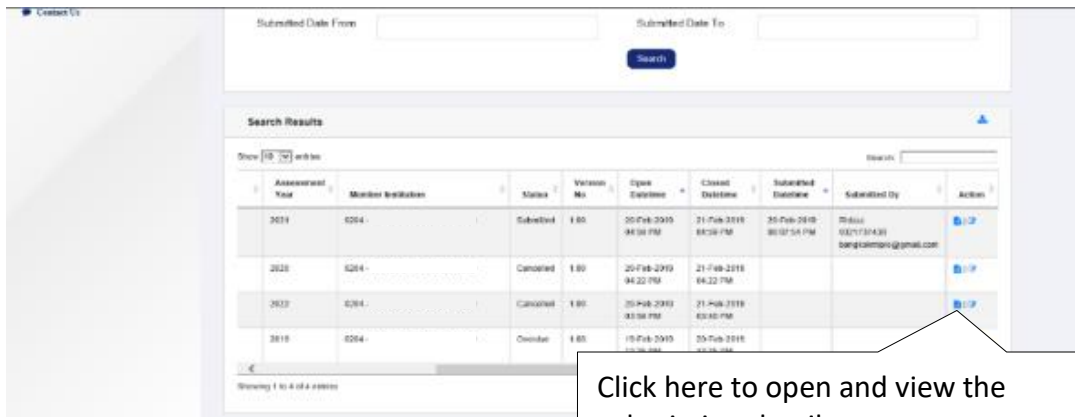
Select the assessment year of the submission

Submission Type	Assessment Year	Member Institution	Status	Version No	Open Date/Time	Action
Deposit Insurance Systems Submission (DISD)	2021	8204 -	Submitted	1.00	20-Feb-2019 06:58 PM	<a href="#">View</a> <a href="#">Edit</a>
Deposit Insurance Systems Submission (DISD)	2020	8204 -	Cancelled	1.00	20-Feb-2019	<a href="#">View</a> <a href="#">Edit</a>

[The rest of this page is intentionally left blank]

<b>Ref No</b>	PIDM/UG5-A3/2024 (IPS-SM)	<b>Version No</b>	5.0
<b>Initial Issued Date</b>	14 February 2019	<b>Revised on</b>	26 July 2024
<b>TITLE</b>	Guide to Using the PIDM Industry Portal ("User Manual") Submission Management Addendum		

3.2 **Step 2:** Select the submission(s) listed in the search result. Click the link under the "Action" column to view the submission details.



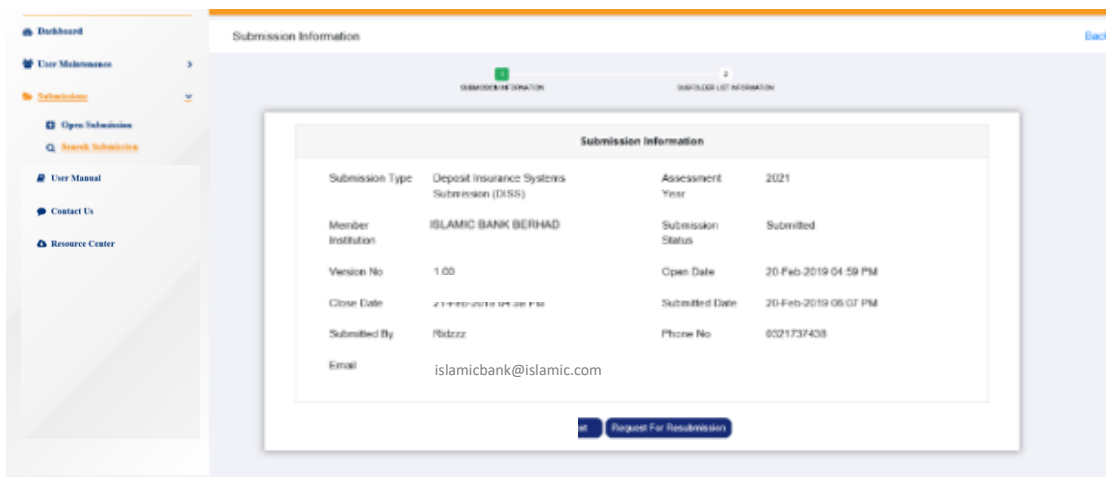
Submitted Date From:  Submitted Date To:

**Search Results**

Show 10 20 entries

Assessment Year	Member Institution	Status	Version No	Open Date	Close Date	Submitted Date	Submitted By	Action
2021	ISLAMIC BANK BERHAD	Submitted	1.00	20-Feb-2019 04:59 PM	21-Feb-2019 03:02 PM	20-Feb-2019 03:02 PM	0021737435 bangkokimpio@gmail.com	<a href="#">View</a>
2020	ISLAMIC BANK BERHAD	Cancelled	1.00	20-Feb-2019 04:59 PM	21-Feb-2019 03:02 PM			<a href="#">View</a>
2023	ISLAMIC BANK BERHAD	Cancelled	1.00	20-Feb-2019 04:59 PM	21-Feb-2019 03:02 PM			<a href="#">View</a>
2019	ISLAMIC BANK BERHAD	Overdue	1.00	19-Feb-2019 04:59 PM	20-Feb-2019 03:02 PM			<a href="#">View</a>

Showing 1 to 4 of 4 entries



**Submission Information**

Submission Type	Deposit Insurance Systems Submission (DRSS)	Assessment Year	2021
Member Institution	ISLAMIC BANK BERHAD	Submission Status	Submitted
Version No	1.00	Open Date	20-Feb-2019 04:59 PM
Close Date	21-Feb-2019 03:02 PM	Submitted Date	20-Feb-2019 03:02 PM
Submitted By	Ridzrr	Phone No	0021737435
Email	islamicbank@islamic.com		



**Submission Instructions:**

1. Tick the Terms and Conditions acknowledgement checkbox and click on the [Submit](#) button.
2. After clicking the [Submit](#) button, an email will be sent to your registered email address for you to log in to PIDM eBox and upload the required files.
3. In the email, you will be requested to log in to PIDM eBox by clicking the "Sign in" button.
4. You will be directed to the log in page for PIDM eBox. Upon log in, you may upload the required file to PIDM eBox.
5. Come back to this page, then click [View](#). The uploaded file will be shown.
6. Click the "Submit" button to complete the submission process once all the required files are successfully uploaded.

**Subfolder List Information**

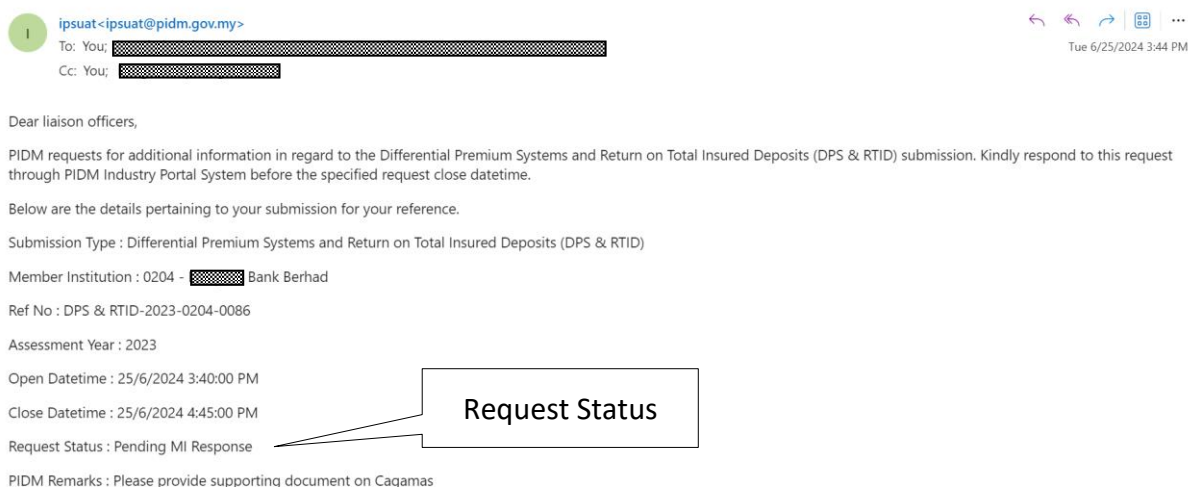
Sub folder	File Details						
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1	Files Name: 2021022008120100001(bangkokimpio@gmail.com).zip File Size: 15,400.00 KB						
Appendices <a href="#">View</a> Appendices Description	<table border="1"> <tbody> <tr> <td>1</td> <td>Files Name: 0048/Appendix I(bangkokimpio@gmail.com).pdf File Size: 410.00 KB</td> </tr> <tr> <td>2</td> <td>Files Name: 0048/Appendix II(bangkokimpio@gmail.com).pdf File Size: 908.00 KB</td> </tr> <tr> <td>3</td> <td>Files Name: 0048/Appendix IV (a)(b)(c)(d)(e)(f)(g)(h)(i)(j)(k)(l)(m)(n)(o)(p)(q)(r)(s)(t)(u)(v)(w)(x)(y)(z)(aa)(ab)(ac)(ad)(ae)(af)(ag)(ah)(ai)(aj)(ak)(al)(am)(an)(ao)(ap)(aq)(ar)(as)(at)(au)(av)(aw)(ax)(ay)(az)(ba)(bb)(bc)(bd)(be)(bf)(bg)(bh)(bi)(bj)(bk)(bl)(bm)(bn)(bo)(bp)(bq)(br)(bs)(bt)(bu)(bv)(bw)(bx)(by)(bz)(ca)(cb)(cc)(cd)(ce)(cf)(cg)(ch)(ci)(cj)(ck)(cl)(cm)(cn)(co)(cp)(cq)(cr)(cs)(ct)(cu)(cv)(cw)(cx)(cy)(cz)(da)(db)(dc)(dd)(de)(df)(dg)(dh)(di)(dj)(dk)(dl)(dm)(dn)(do)(dp)(dq)(dr)(ds)(dt)(du)(dv)(dw)(dx)(dy)(dz)(ea)(eb)(ec)(ed)(ee)(ef)(eg)(eh)(ei)(ej)(ek)(el)(em)(en)(eo)(ep)(eq)(er)(es)(et)(eu)(ev)(ew)(ex)(ey)(ez)(fa)(fb)(fc)(fd)(fe)(ff)(fg)(fh)(fi)(fj)(fk)(fl)(fm)(fn)(fo)(fp)(fq)(fr)(fs)(ft)(fu)(fv)(fw)(fx)(fy)(fz)(ga)(gb)(gc)(gd)(ge)(gf)(gg)(gh)(gi)(gj)(gk)(gl)(gm)(gn)(go)(gp)(gq)(gr)(gs)(gt)(gu)(gv)(gw)(gx)(gy)(gz)(ha)(hb)(hc)(hd)(he)(hf)(hg)(hh)(hi)(hj)(hk)(hl)(hm)(hn)(ho)(hp)(hq)(hr)(hs)(ht)(hu)(hv)(hw)(hx)(hy)(hz)(ia)(ib)(ic)(id)(ie)(if)(ig)(ih)(ii)(ij)(ik)(il)(im)(in)(io)(ip)(iq)(ir)(is)(it)(iu)(iv)(iw)(ix)(iy)(iz)(ja)(jb)(jc)(jd)(je)(jf)(jg)(jh)(ji)(jj)(jk)(jl)(jm)(jn)(jo)(jp)(jq)(jr)(js)(jt)(ju)(jv)(jw)(jx)(jy)(jz)(ka)(kb)(kc)(kd)(ke)(kf)(kg)(kh)(ki)(kj)(kk)(kl)(km)(kn)(ko)(kp)(kq)(kr)(ks)(kt)(ku)(kv)(kw)(kx)(ky)(kz)(la)(lb)(lc)(ld)(le)(lf)(lg)(lh)(li)(lj)(lk)(ll)(lm)(ln)(lo)(lp)(lq)(lr)(ls)(lt)(lu)(lv)(lw)(lx)(ly)(lz)(ma)(mb)(mc)(md)(me)(mf)(mg)(mh)(mi)(mj)(mk)(ml)(mm)(mn)(mo)(mp)(mq)(mr)(ms)(mt)(mu)(mv)(mw)(mx)(my)(mz)(na)(nb)(nc)(nd)(ne)(nf)(ng)(nh)(ni)(nj)(nk)(nl)(nm)(nn)(no)(np)(nq)(nr)(ns)(nt)(nu)(nv)(nw)(nx)(ny)(nz)(oa)(ob)(oc)(od)(oe)(of)(og)(oh)(oi)(oj)(ok)(ol)(om)(on)(oo)(op)(oq)(or)(os)(ot)(ou)(ov)(ow)(ox)(oy)(oz)(pa)(pb)(pc)(pd)(pe)(pf)(pg)(ph)(pi)(pj)(pk)(pl)(pm)(pn)(po)(pp)(pq)(pr)(ps)(pt)(pu)(pv)(pw)(px)(py)(pz)(qa)(qb)(qc)(qd)(qe)(qf)(qg)(qh)(qi)(qj)(qk)(ql)(qm)(qn)(qo)(qp)(qq)(qr)(qs)(qt)(qu)(qv)(qw)(qx)(qy)(qz)(ra)(rb)(rc)(rd)(re)(rf)(rg)(rh)(ri)(rj)(rk)(rl)(rm)(rn)(ro)(rp)(rq)(rr)(rs)(rt)(ru)(rv)(rw)(rx)(ry)(rz)(sa)(sb)(sc)(sd)(se)(sf)(sg)(sh)(si)(sj)(sk)(sl)(sm)(sn)(so)(sp)(sq)(sr)(ss)(st)(su)(sv)(sw)(sx)(sy)(sz)(ta)(tb)(tc)(td)(te)(tf)(tg)(th)(ti)(tj)(tk)(tl)(tm)(tn)(to)(tp)(tq)(tr)(ts)(tt)(tu)(tv)(tw)(tx)(ty)(tz)(ua)(ub)(uc)(ud)(ue)(uf)(ug)(uh)(ui)(uj)(uk)(ul)(um)(un)(uo)(up)(uq)(ur)(us)(ut)(uu)(uv)(uw)(ux)(uy)(uz)(va)(vb)(vc)(vd)(ve)(vf)(vg)(vh)(vi)(vj)(vk)(vl)(vm)(vn)(vo)(vp)(vq)(vr)(vs)(vt)(vu)(vv)(vw)(vx)(vy)(vz)(wa)(wb)(wc)(wd)(we)(wf)(wg)(wh)(wi)(wj)(wk)(wl)(wm)(wn)(wo)(wp)(wq)(wr)(ws)(wt)(wu)(wv)(ww)(wx)(wy)(wz)(xa)(xb)(xc)(xd)(xe)(xf)(xg)(xh)(xi)(xj)(xk)(xl)(xm)(xn)(xo)(xp)(xq)(xr)(xs)(xt)(xu)(xv)(xw)(xx)(xy)(xz)(ya)(yb)(yc)(yd)(ye)(yf)(yg)(yh)(yi)(yj)(yk)(yl)(ym)(yn)(yo)(yp)(yq)(yr)(ys)(yt)(yu)(yv)(yw)(yx)(yy)(yz)(za)(zb)(zc)(zd)(ze)(zf)(zg)(zh)(zi)(zj)(zk)(zl)(zm)(zn)(zo)(zp)(zq)(zr)(zs)(zt)(zu)(zv)(zw)(zx)(zy)(zz)</td> </tr> </tbody> </table>	1	Files Name: 0048/Appendix I(bangkokimpio@gmail.com).pdf File Size: 410.00 KB	2	Files Name: 0048/Appendix II(bangkokimpio@gmail.com).pdf File Size: 908.00 KB	3	Files Name: 0048/Appendix IV (a)(b)(c)(d)(e)(f)(g)(h)(i)(j)(k)(l)(m)(n)(o)(p)(q)(r)(s)(t)(u)(v)(w)(x)(y)(z)(aa)(ab)(ac)(ad)(ae)(af)(ag)(ah)(ai)(aj)(ak)(al)(am)(an)(ao)(ap)(aq)(ar)(as)(at)(au)(av)(aw)(ax)(ay)(az)(ba)(bb)(bc)(bd)(be)(bf)(bg)(bh)(bi)(bj)(bk)(bl)(bm)(bn)(bo)(bp)(bq)(br)(bs)(bt)(bu)(bv)(bw)(bx)(by)(bz)(ca)(cb)(cc)(cd)(ce)(cf)(cg)(ch)(ci)(cj)(ck)(cl)(cm)(cn)(co)(cp)(cq)(cr)(cs)(ct)(cu)(cv)(cw)(cx)(cy)(cz)(da)(db)(dc)(dd)(de)(df)(dg)(dh)(di)(dj)(dk)(dl)(dm)(dn)(do)(dp)(dq)(dr)(ds)(dt)(du)(dv)(dw)(dx)(dy)(dz)(ea)(eb)(ec)(ed)(ee)(ef)(eg)(eh)(ei)(ej)(ek)(el)(em)(en)(eo)(ep)(eq)(er)(es)(et)(eu)(ev)(ew)(ex)(ey)(ez)(fa)(fb)(fc)(fd)(fe)(ff)(fg)(fh)(fi)(fj)(fk)(fl)(fm)(fn)(fo)(fp)(fq)(fr)(fs)(ft)(fu)(fv)(fw)(fx)(fy)(fz)(ga)(gb)(gc)(gd)(ge)(gf)(gg)(gh)(gi)(gj)(gk)(gl)(gm)(gn)(go)(gp)(gq)(gr)(gs)(gt)(gu)(gv)(gw)(gx)(gy)(gz)(ha)(hb)(hc)(hd)(he)(hf)(hg)(hh)(hi)(hj)(hk)(hl)(hm)(hn)(ho)(hp)(hq)(hr)(hs)(ht)(hu)(hv)(hw)(hx)(hy)(hz)(ia)(ib)(ic)(id)(ie)(if)(ig)(ih)(ii)(ij)(ik)(il)(im)(in)(io)(ip)(iq)(ir)(is)(it)(iu)(iv)(iw)(ix)(iy)(iz)(ja)(jb)(jc)(jd)(je)(jf)(jg)(jh)(ji)(jj)(jk)(jl)(jm)(jn)(jo)(jp)(jq)(jr)(js)(jt)(ju)(jv)(jw)(jx)(jy)(jz)(ka)(kb)(kc)(kd)(ke)(kf)(kg)(kh)(ki)(kj)(kk)(kl)(km)(kn)(ko)(kp)(kq)(kr)(ks)(kt)(ku)(kv)(kw)(kx)(ky)(kz)(la)(lb)(lc)(ld)(le)(lf)(lg)(lh)(li)(lj)(lk)(ll)(lm)(ln)(lo)(lp)(lq)(lr)(ls)(lt)(lu)(lv)(lw)(lx)(ly)(lz)(ma)(mb)(mc)(md)(me)(mf)(mg)(mh)(mi)(mj)(mk)(ml)(mm)(mn)(mo)(mp)(mq)(mr)(ms)(mt)(mu)(mv)(mw)(mx)(my)(mz)(na)(nb)(nc)(nd)(ne)(nf)(ng)(nh)(ni)(nj)(nk)(nl)(nm)(nn)(no)(np)(nq)(nr)(ns)(nt)(nu)(nv)(nw)(nx)(ny)(nz)(oa)(ob)(oc)(od)(oe)(of)(og)(oh)(oi)(oj)(ok)(ol)(om)(on)(oo)(op)(oq)(or)(os)(ot)(ou)(ov)(ow)(ox)(oy)(oz)(pa)(pb)(pc)(pd)(pe)(pf)(pg)(ph)(pi)(pj)(pk)(pl)(pm)(pn)(po)(pp)(pq)(pr)(ps)(pt)(pu)(pv)(pw)(px)(py)(pz)(qa)(qb)(qc)(qd)(qe)(qf)(qg)(qh)(qi)(qj)(qk)(ql)(qm)(qn)(qo)(qp)(qq)(qr)(qs)(qt)(qu)(qv)(qw)(qx)(qy)(qz)(ra)(rb)(rc)(rd)(re)(rf)(rg)(rh)(ri)(rj)(rk)(rl)(rm)(rn)(ro)(rp)(rq)(rr)(rs)(rt)(ru)(rv)(rw)(rx)(ry)(rz)(sa)(sb)(sc)(sd)(se)(sf)(sg)(sh)(si)(sj)(sk)(sl)(sm)(sn)(so)(sp)(sq)(sr)(ss)(st)(su)(sv)(sw)(sx)(sy)(sz)(ta)(tb)(tc)(td)(te)(tf)(tg)(th)(ti)(tj)(tk)(tl)(tm)(tn)(to)(tp)(tq)(tr)(ts)(tt)(tu)(tv)(tw)(tx)(ty)(tz)(ua)(ub)(uc)(ud)(ue)(uf)(ug)(uh)(ui)(uj)(uk)(ul)(um)(un)(uo)(up)(uq)(ur)(us)(ut)(uu)(uv)(uw)(ux)(uy)(uz)(va)(vb)(vc)(vd)(ve)(vf)(vg)(vh)(vi)(vj)(vk)(vl)(vm)(vn)(vo)(vp)(vq)(vr)(vs)(vt)(vu)(vv)(vw)(vx)(vy)(vz)(wa)(wb)(wc)(wd)(we)(wf)(wg)(wh)(wi)(wj)(wk)(wl)(wm)(wn)(wo)(wp)(wq)(wr)(ws)(wt)(wu)(wv)(ww)(wx)(wy)(wz)(xa)(xb)(xc)(xd)(xe)(xf)(xg)(xh)(xi)(xj)(xk)(xl)(xm)(xn)(xo)(xp)(xq)(xr)(xs)(xt)(xu)(xv)(xw)(xx)(xy)(xz)(ya)(yb)(yc)(yd)(ye)(yf)(yg)(yh)(yi)(yj)(yk)(yl)(ym)(yn)(yo)(yp)(yq)(yr)(ys)(yt)(yu)(yv)(yw)(yx)(yy)(yz)(za)(zb)(zc)(zd)(ze)(zf)(zg)(zh)(zi)(zj)(zk)(zl)(zm)(zn)(zo)(zp)(zq)(zr)(zs)(zt)(zu)(zv)(zw)(zx)(zy)(zz)
1	Files Name: 0048/Appendix I(bangkokimpio@gmail.com).pdf File Size: 410.00 KB						
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3	Files Name: 0048/Appendix IV (a)(b)(c)(d)(e)(f)(g)(h)(i)(j)(k)(l)(m)(n)(o)(p)(q)(r)(s)(t)(u)(v)(w)(x)(y)(z)(aa)(ab)(ac)(ad)(ae)(af)(ag)(ah)(ai)(aj)(ak)(al)(am)(an)(ao)(ap)(aq)(ar)(as)(at)(au)(av)(aw)(ax)(ay)(az)(ba)(bb)(bc)(bd)(be)(bf)(bg)(bh)(bi)(bj)(bk)(bl)(bm)(bn)(bo)(bp)(bq)(br)(bs)(bt)(bu)(bv)(bw)(bx)(by)(bz)(ca)(cb)(cc)(cd)(ce)(cf)(cg)(ch)(ci)(cj)(ck)(cl)(cm)(cn)(co)(cp)(cq)(cr)(cs)(ct)(cu)(cv)(cw)(cx)(cy)(cz)(da)(db)(dc)(dd)(de)(df)(dg)(dh)(di)(dj)(dk)(dl)(dm)(dn)(do)(dp)(dq)(dr)(ds)(dt)(du)(dv)(dw)(dx)(dy)(dz)(ea)(eb)(ec)(ed)(ee)(ef)(eg)(eh)(ei)(ej)(ek)(el)(em)(en)(eo)(ep)(eq)(er)(es)(et)(eu)(ev)(ew)(ex)(ey)(ez)(fa)(fb)(fc)(fd)(fe)(ff)(fg)(fh)(fi)(fj)(fk)(fl)(fm)(fn)(fo)(fp)(fq)(fr)(fs)(ft)(fu)(fv)(fw)(fx)(fy)(fz)(ga)(gb)(gc)(gd)(ge)(gf)(gg)(gh)(gi)(gj)(gk)(gl)(gm)(gn)(go)(gp)(gq)(gr)(gs)(gt)(gu)(gv)(gw)(gx)(gy)(gz)(ha)(hb)(hc)(hd)(he)(hf)(hg)(hh)(hi)(hj)(hk)(hl)(hm)(hn)(ho)(hp)(hq)(hr)(hs)(ht)(hu)(hv)(hw)(hx)(hy)(hz)(ia)(ib)(ic)(id)(ie)(if)(ig)(ih)(ii)(ij)(ik)(il)(im)(in)(io)(ip)(iq)(ir)(is)(it)(iu)(iv)(iw)(ix)(iy)(iz)(ja)(jb)(jc)(jd)(je)(jf)(jg)(jh)(ji)(jj)(jk)(jl)(jm)(jn)(jo)(jp)(jq)(jr)(js)(jt)(ju)(jv)(jw)(jx)(jy)(jz)(ka)(kb)(kc)(kd)(ke)(kf)(kg)(kh)(ki)(kj)(kk)(kl)(km)(kn)(ko)(kp)(kq)(kr)(ks)(kt)(ku)(kv)(kw)(kx)(ky)(kz)(la)(lb)(lc)(ld)(le)(lf)(lg)(lh)(li)(lj)(lk)(ll)(lm)(ln)(lo)(lp)(lq)(lr)(ls)(lt)(lu)(lv)(lw)(lx)(ly)(lz)(ma)(mb)(mc)(md)(me)(mf)(mg)(mh)(mi)(mj)(mk)(ml)(mm)(mn)(mo)(mp)(mq)(mr)(ms)(mt)(mu)(mv)(mw)(mx)(my)(mz)(na)(nb)(nc)(nd)(ne)(nf)(ng)(nh)(ni)(nj)(nk)(nl)(nm)(nn)(no)(np)(nq)(nr)(ns)(nt)(nu)(nv)(nw)(nx)(ny)(nz)(oa)(ob)(oc)(od)(oe)(of)(og)(oh)(oi)(oj)(ok)(ol)(om)(on)(oo)(op)(oq)(or)(os)(ot)(ou)(ov)(ow)(ox)(oy)(oz)(pa)(pb)(pc)(pd)(pe)(pf)(pg)(ph)(pi)(pj)(pk)(pl)(pm)(pn)(po)(pp)(pq)(pr)(ps)(pt)(pu)(pv)(pw)(px)(py)(pz)(qa)(qb)(qc)(qd)(qe)(qf)(qg)(qh)(qi)(qj)(qk)(ql)(qm)(qn)(qo)(qp)(qq)(qr)(qs)(qt)(qu)(qv)(qw)(qx)(qy)(qz)(ra)(rb)(rc)(rd)(re)(rf)(rg)(rh)(ri)(rj)(rk)(rl)(rm)(rn)(ro)(rp)(rq)(rr)(rs)(rt)(ru)(rv)(rw)(rx)(ry)(rz)(sa)(sb)(sc)(sd)(se)(sf)(sg)(sh)(si)(sj)(sk)(sl)(sm)(sn)(so)(sp)(sq)(sr)(ss)(st)(su)(sv)(sw)(sx)(sy)(sz)(ta)(tb)(tc)(td)(te)(tf)(tg)(th)(ti)(tj)(tk)(tl)(tm)(tn)(to)(tp)(tq)(tr)(ts)(tt)(tu)(tv)(tw)(tx)(ty)(tz)(ua)(ub)(uc)(ud)(ue)(uf)(ug)(uh)(ui)(uj)(uk)(ul)(um)(un)(uo)(up)(uq)(ur)(us)(ut)(uu)(uv)(uw)(ux)(uy)(uz)(va)(vb)(vc)(vd)(ve)(vf)(vg)(vh)(vi)(vj)(vk)(vl)(vm)(vn)(vo)(vp)(vq)(vr)(vs)(vt)(vu)(vv)(vw)(vx)(vy)(vz)(wa)(wb)(wc)(wd)(we)(wf)(wg)(wh)(wi)(wj)(wk)(wl)(wm)(wn)(wo)(wp)(wq)(wr)(ws)(wt)(wu)(wv)(ww)(wx)(wy)(wz)(xa)(xb)(xc)(xd)(xe)(xf)(xg)(xh)(xi)(xj)(xk)(xl)(xm)(xn)(xo)(xp)(xq)(xr)(xs)(xt)(xu)(xv)(xw)(xx)(xy)(xz)(ya)(yb)(yc)(yd)(ye)(yf)(yg)(yh)(yi)(yj)(yk)(yl)(ym)(yn)(yo)(yp)(yq)(yr)(ys)(yt)(yu)(yv)(yw)(yx)(yy)(yz)(za)(zb)(zc)(zd)(ze)(zf)(zg)(zh)(zi)(zj)(zk)(zl)(zm)(zn)(zo)(zp)(zq)(zr)(zs)(zt)(zu)(zv)(zw)(zx)(zy)(zz)						

<b>Ref No</b>	PIDM/UG5-A3/2024 (IPS-SM)	<b>Version No</b>	5.0
<b>Initial Issued Date</b>	14 February 2019	<b>Revised on</b>	26 July 2024
<b>TITLE</b>	Guide to Using the PIDM Industry Portal ("User Manual") Submission Management Addendum		

## SECTION 4: SUPPORTING DOCUMENT REQUEST

- 4.1 Step 1:** User will receive an email from PIDM requesting supporting documents. Respond to this request through the PIDM Industry Portal (IP), where the request status will be marked as "Pending MI Response".

[PIDM Industry Portal] 0204 - Bank Berhad Request for Additional Information



The email is from [ipsuat@pidm.gov.my](mailto:ipsuat@pidm.gov.my) and is addressed to the user. The subject is "[PIDM Industry Portal] 0204 - Bank Berhad Request for Additional Information". The email content includes:

Dear liaison officers,

PIDM requests for additional information in regard to the Differential Premium Systems and Return on Total Insured Deposits (DPS & RTID) submission. Kindly respond to this request through PIDM Industry Portal System before the specified request close datetime.

Below are the details pertaining to your submission for your reference.

Submission Type : Differential Premium Systems and Return on Total Insured Deposits (DPS & RTID)

Member Institution : 0204 - Bank Berhad

Ref No : DPS & RTID-2023-0204-0086

Assessment Year : 2023

Open Datetime : 25/6/2024 3:40:00 PM

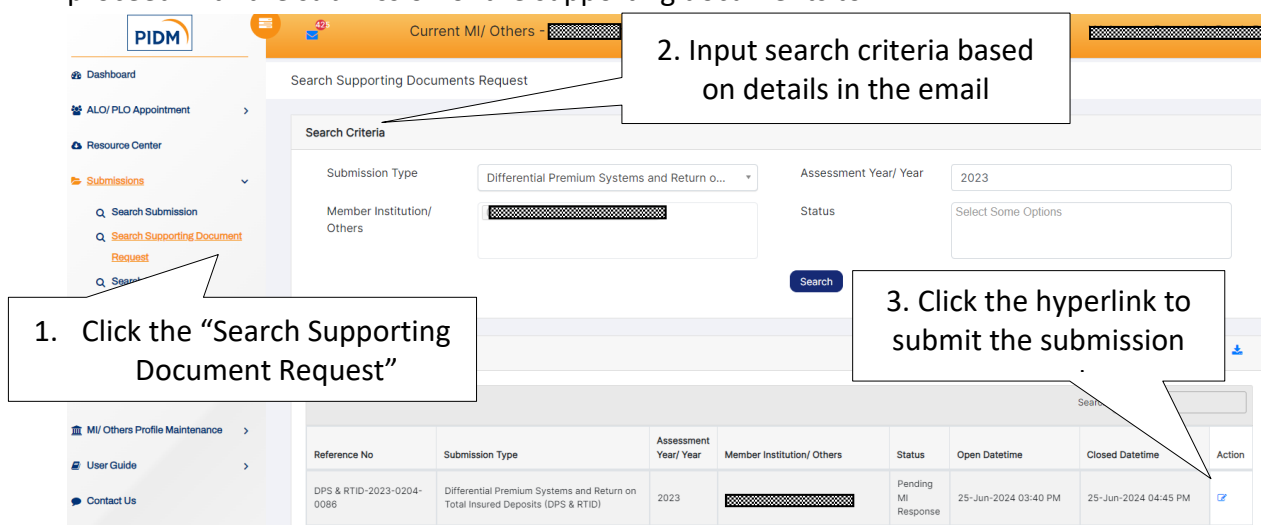
Close Datetime : 25/6/2024 4:45:00 PM

Request Status : Pending MI Response

PIDM Remarks : Please provide supporting document on Cagamas

A callout box labeled "Request Status" points to the "Request Status : Pending MI Response" line.

- 4.2 Step 2:** Click "Search Supporting Document Request" and input the search criteria based on details provided in the email. Then, click the hyperlink in action item to proceed with the submission of the supporting documents to PIDM.



The screenshot shows the PIDM Industry Portal interface. The left sidebar contains a menu with "Search Supporting Document Request" highlighted. The main content area shows the search criteria form with the following details:

- Submission Type: Differential Premium Systems and Return on Total Insured Deposits (DPS & RTID)
- Member Institution/ Others: Bank Berhad
- Assessment Year/ Year: 2023
- Status: Select Some Options

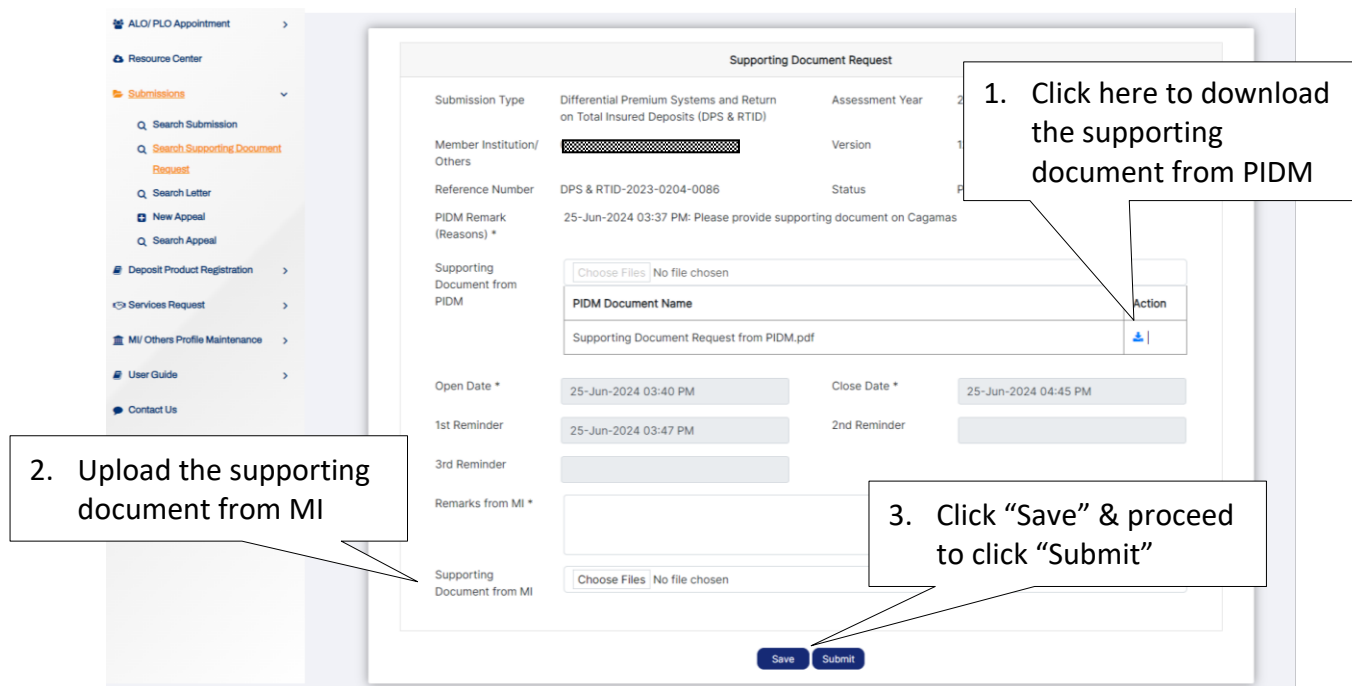
A callout box labeled "2. Input search criteria based on details in the email" points to the search criteria form. Another callout box labeled "1. Click the 'Search Supporting Document Request'" points to the "Search Supporting Document Request" link in the sidebar. A third callout box labeled "3. Click the hyperlink to submit the submission" points to the "Action" column in the submission table.

Reference No	Submission Type	Assessment Year/ Year	Member Institution/ Others	Status	Open Datetime	Closed Datetime	Action
DPS & RTID-2023-0204-0086	Differential Premium Systems and Return on Total Insured Deposits (DPS & RTID)	2023	Bank Berhad	Pending MI Response	25-Jun-2024 03:40 PM	25-Jun-2024 04:45 PM	<a href="#">Link</a>

<b>Ref No</b>	PIDM/UG5-A3/2024 (IPS-SM)	<b>Version No</b>	5.0
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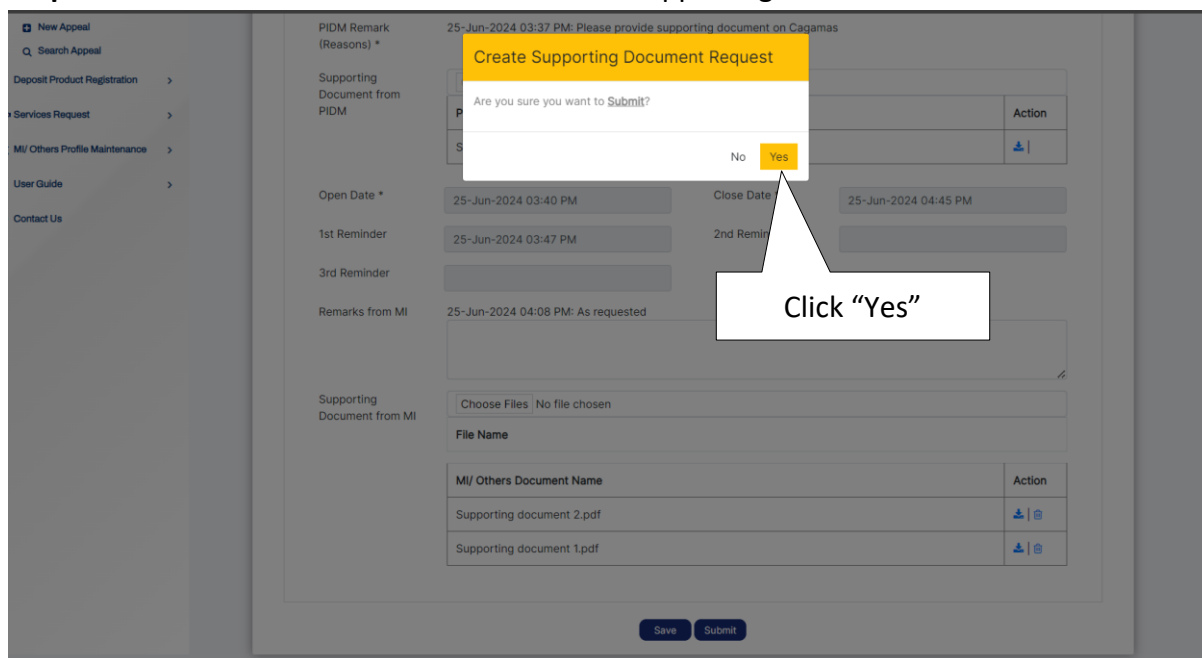
- 4.3 **Step 3:** User may download the supporting document from PIDM related to this request. Then, proceed to upload the necessary supporting documents from MI. Click "Save" and then "Submit".

**Note:** Be sure to input any remarks before submitting the supporting documents.



The screenshot shows the 'Supporting Document Request' form. Callout 1 points to the 'Download' icon in the 'Action' column of the 'PIDM Document Name' table. Callout 2 points to the 'Choose Files' button for 'Supporting Document from MI'. Callout 3 points to the 'Save' and 'Submit' buttons at the bottom of the form.

- 4.4 **Step 4:** Click "Yes" to confirm the submission of supporting documents.



The screenshot shows the 'Supporting Document Request' form with a confirmation dialog box titled 'Create Supporting Document Request' asking 'Are you sure you want to Submit?'. The dialog has 'No' and 'Yes' buttons. Callout 4 points to the 'Yes' button. The background form shows the 'Supporting Document from MI' section with a table of uploaded files.




Perbadanan Insurans Deposit Malaysia  
Protecting Your Insurance And Deposits In Malaysia

<b>Ref No</b>	PIDM/UG5-A3/2024 (IPS-SM)	<b>Version No</b>	5.0
<b>Initial Issued Date</b>	14 February 2019	<b>Revised on</b>	26 July 2024
<b>TITLE</b>	Guide to Using the PIDM Industry Portal ("User Manual") Submission Management Addendum		

- 4.5 **Step 5:** User will receive an email confirming that the supporting document request has been responded and the request status will change to "submitted".

[PIDM Industry Portal] 0204 - Bangkok Bank Berhad Supporting Document Request Submitted

ipsuat<ipsuat@pidm.gov.my>

To: You; [REDACTED]  
Cc: You; [REDACTED]

Tue 6/25/2024 4

Dear liaison officers,

You have responded to the request for Differential Premium Systems and Return on Total Insured Deposits (DPS & RTID) submission supporting document.

Below are the details pertaining to your submission for your reference.

Submission Type : Differential Premium Systems and Return on Total Insured Deposits (DPS & RTID)

Member Institution : [REDACTED]

Ref No : DPS & RTID-2023-0204-0086

Assessment Year : 2023

Open Datetime : 25-Jun-2024 03:40 PM

Close Datetime : 25-Jun-2024 04:45 PM

Request Status : Submitted

PIDM Remarks : Please provide supporting document on Cagamas

Thank you and best regards,  
PIDM Industry Portal Admin

Request status: Submitted

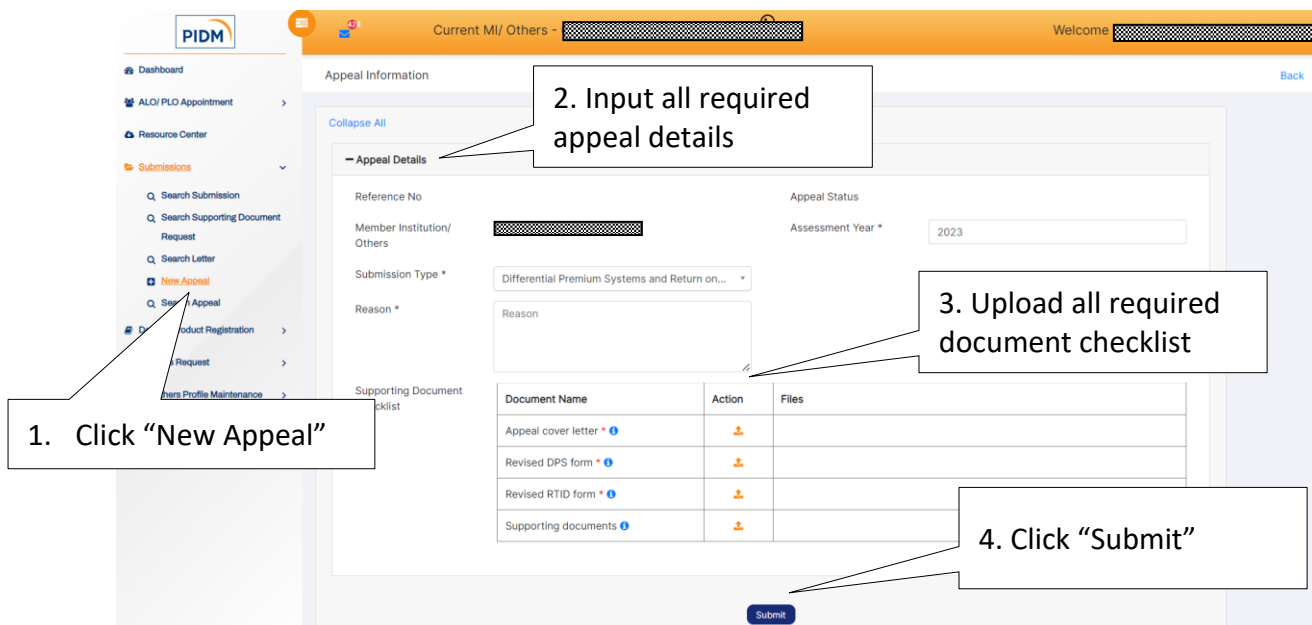
[The rest of this page is intentionally left blank]



<b>Ref No</b>	PIDM/UG5-A3/2024 (IPS-SM)	<b>Version No</b>	5.0
<b>Initial Issued Date</b>	14 February 2019	<b>Revised on</b>	26 July 2024
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## SECTION 5: NEW APPEAL

- 5.1 **Step 1:** Click "New Appeal" to create an appeal related to the submissions. Input the appeal details and upload the required supporting document checklist. Then proceed to click "Submit".

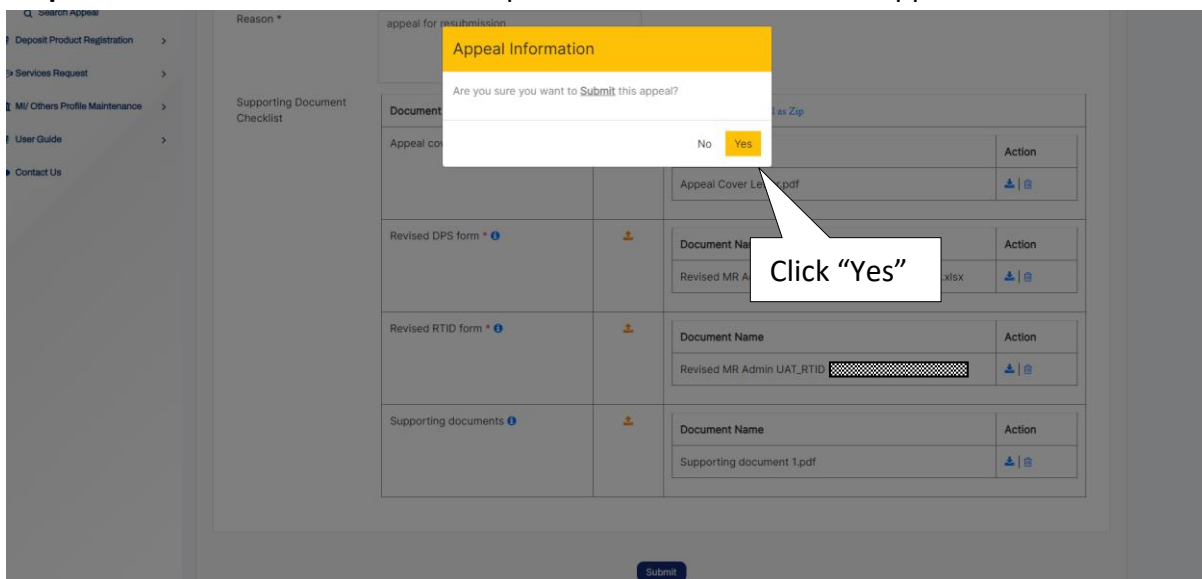


The screenshot shows the 'New Appeal' form in the PIDM Industry Portal. The form is titled 'Appeal Information' and includes the following fields and sections:

- 1. Click "New Appeal"**: Points to the 'New Appeal' link in the left sidebar menu.
- 2. Input all required appeal details**: Points to the 'Appeal Details' section, which includes fields for Reference No, Member Institution/ Others, Submission Type, and Reason.
- 3. Upload all required document checklist**: Points to the 'Supporting Document Checklist' table, which lists documents to be uploaded.
- 4. Click "Submit"**: Points to the 'Submit' button at the bottom right of the form.

Document Name	Action	Files
Appeal cover letter		
Revised DPS form		
Revised RTID form		
Supporting documents		

- 5.2 **Step 2:** Click "Yes" to confirm and complete the submission of new appeal.



The screenshot shows the 'Appeal Information' dialog box with the question 'Are you sure you want to Submit this appeal?'. The 'Yes' button is highlighted, and a callout points to it with the text 'Click "Yes"'. The background shows the 'Supporting Document Checklist' table.

Document Name	Action
Appeal Cover Letter	
Revised DPS form	
Revised RTID form	
Supporting documents	

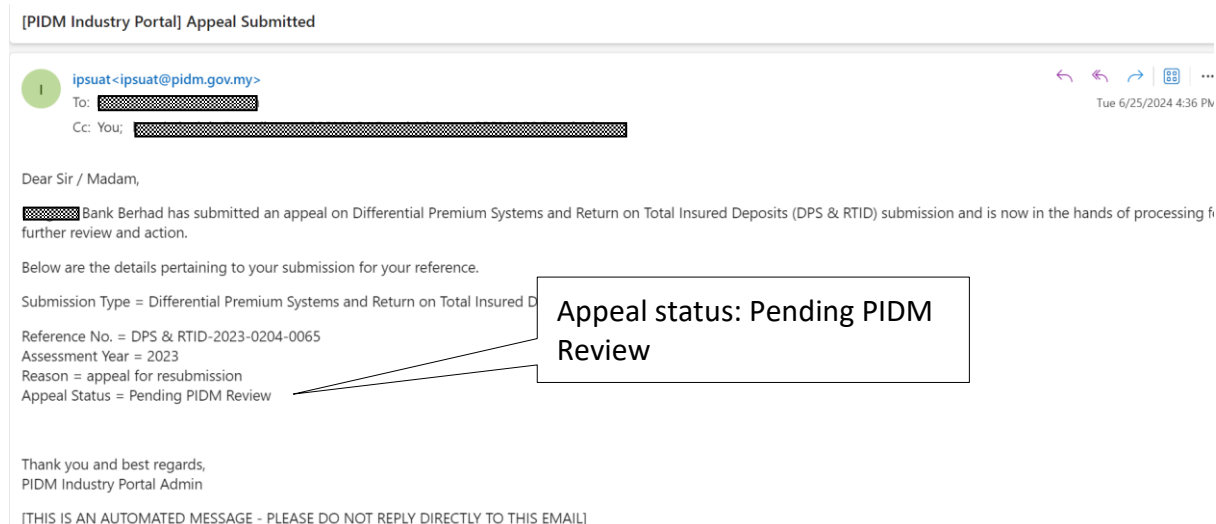


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5.3 **Step 3:** User will receive an email confirming that the new appeal has been submitted and is now under PIDM review.

**⚠ Note:** User will receive an email containing a letter from PIDM regarding the decision on this appeal. The appeal status could be one of the following: Pending PIDM Review, Appeal Accepted, Appeal Rejected, or Additional info Required.



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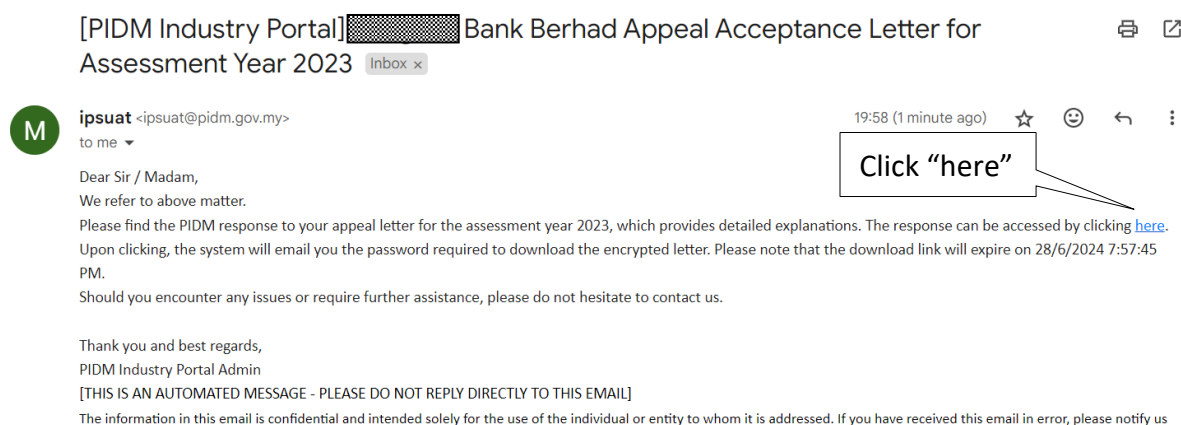
<b>Ref No</b>	PIDM/UG5-A3/2024 (IPS-SM)	<b>Version No</b>	5.0
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## SECTION 6: MEMBER INSTITUTION ("MI") LETTER FROM PIDM

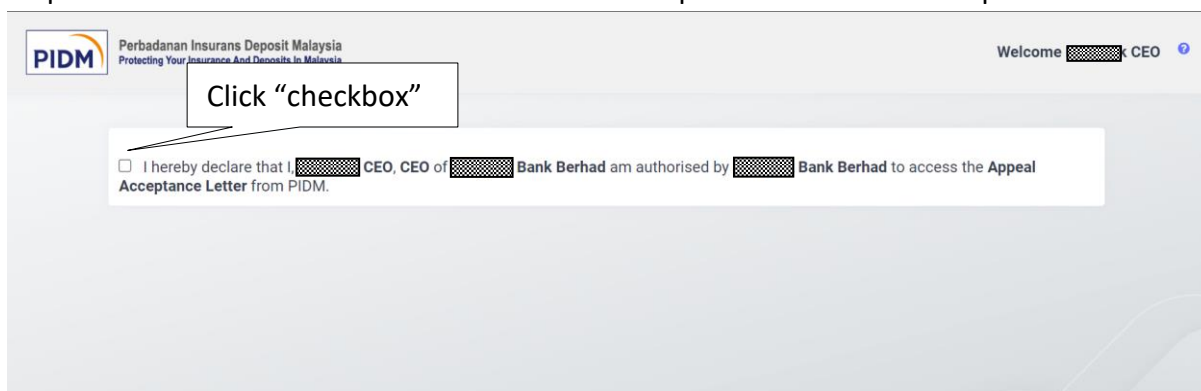
**▲ Note:** All letters related to the submissions must be downloaded from PIDM EZAccess website via a link that will be sent to the CEO via email. (e.g. Notice of Warning Letter, Notice of Error Letter, Submission Overpayment Letter, Submission Underpayment Letter, Submission Overdue Letter, Appeal Acceptance Letter, Appeal Rejection Letter & more).

The following steps illustrate how to respond to an appeal letter from PIDM:

- 6.1 **Step 1:** The Appointed Person (e.g. CEO) will receive an email from PIDM in response to MI appeal submitted. Access the response by clicking "[here](#)" on the provided link. A separate email will contain the password needed to download the encrypted letter.

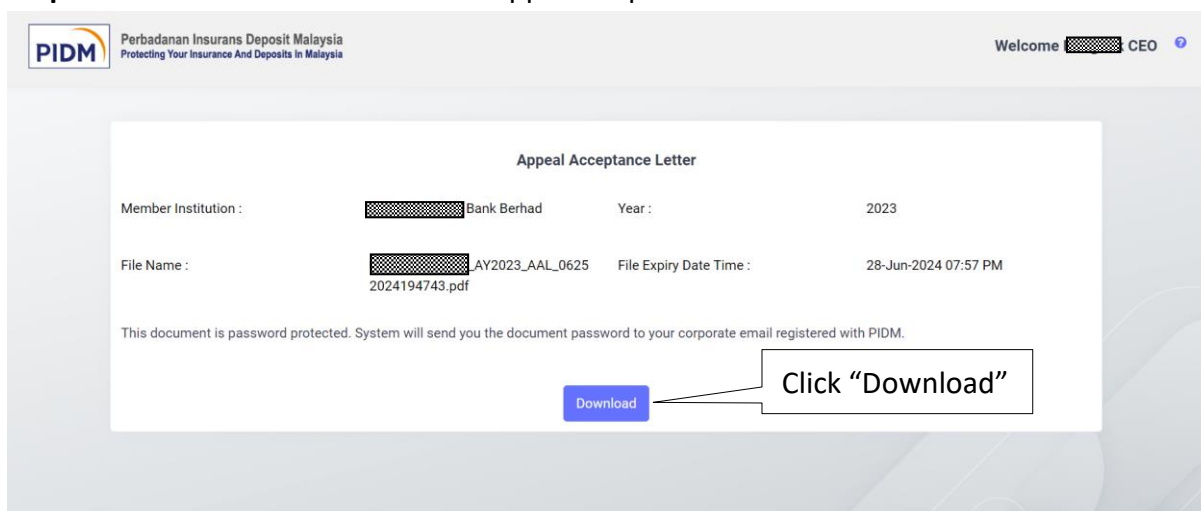


- 6.2 **Step 2:** User will be directed to PIDM EZAccess website to download the appeal response letter from PIDM. Click the "checkbox" to proceed to the next step.

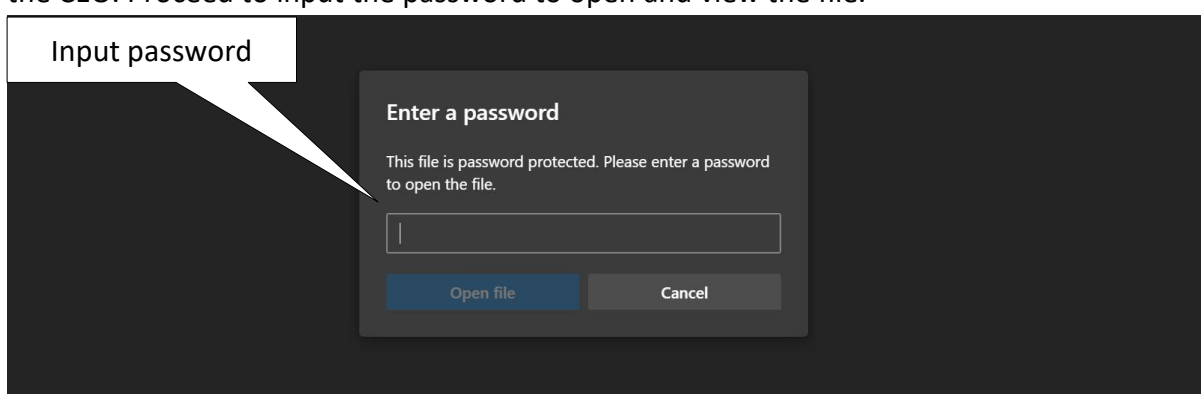


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### 6.3 Step 3: Click "Download" to view the appeal response letter from PIDM.



### 6.4 Step 4: An email containing the password to open the response letter will be sent to the CEO. Proceed to input the password to open and view the file.



[PIDM Industry Portal] Bank Berhad Appeal Acceptance Letter for Assessment Year 2023 - Password Inbox x



ipsuat <ipsuat@pidm.gov.my>  
to me

Password to open the appeal letter

minutes ago) ☆ 😊 ↩ ⋮

Dear Sir / Madam,  
We refer to above matter.

The password to open the Appeal Acceptance Letter for Assessment Year 2023 for Bank Berhad is 343Q3\_cSiK  
Kindly let us know if you encounter any issues or if you have any further queries.

Thank you and best regards,  
PIDM Industry Portal Admin

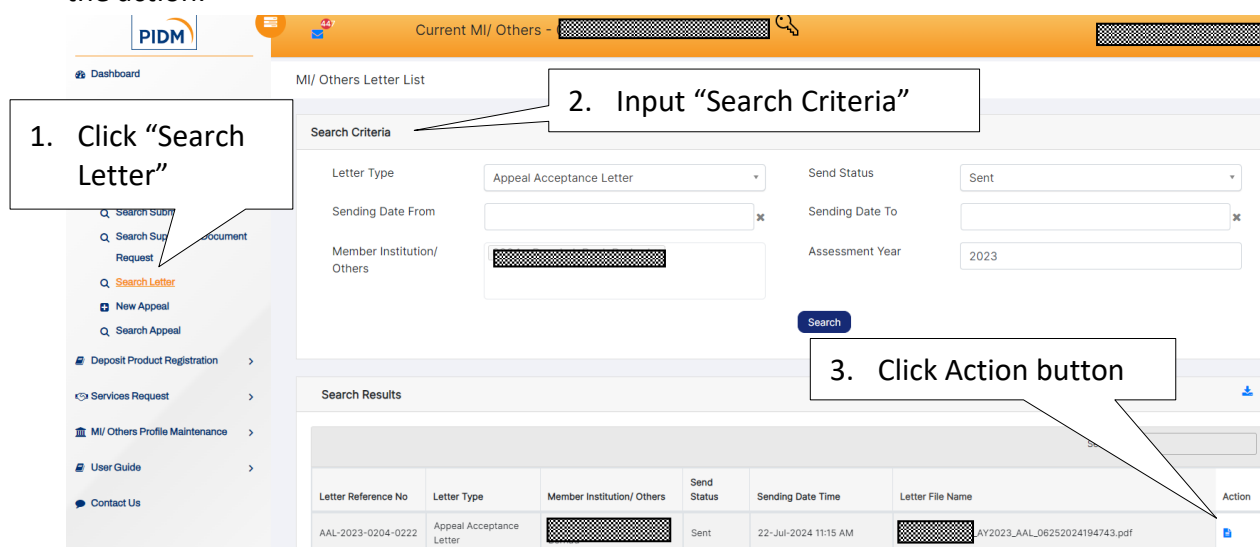
[THIS IS AN AUTOMATED MESSAGE - PLEASE DO NOT REPLY DIRECTLY TO THIS EMAIL]

The information in this email is confidential and intended solely for the use of the individual or entity to whom it is addressed. If you have received this email in error, please notify us by reply email and delete the message from your system. This email is for information purposes only and is not intended to nor will it create any binding legal relations. Any information not related to PIDM's official business is solely the author's and does not necessarily represent PIDM's

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- 6.5 **Step 5:** If user did not receive an email or missed it in their inbox, they have the option to resend the email directly from PIDM Industry Portal (IP). Click the search letter section, then search the letter based on selected search criteria and proceed to click the action.



1. Click "Search Letter"

2. Input "Search Criteria"

3. Click Action button

Search Criteria

Letter Type: Appeal Acceptance Letter

Send Status: Sent

Sending Date From:

Sending Date To:

Member Institution/ Others:

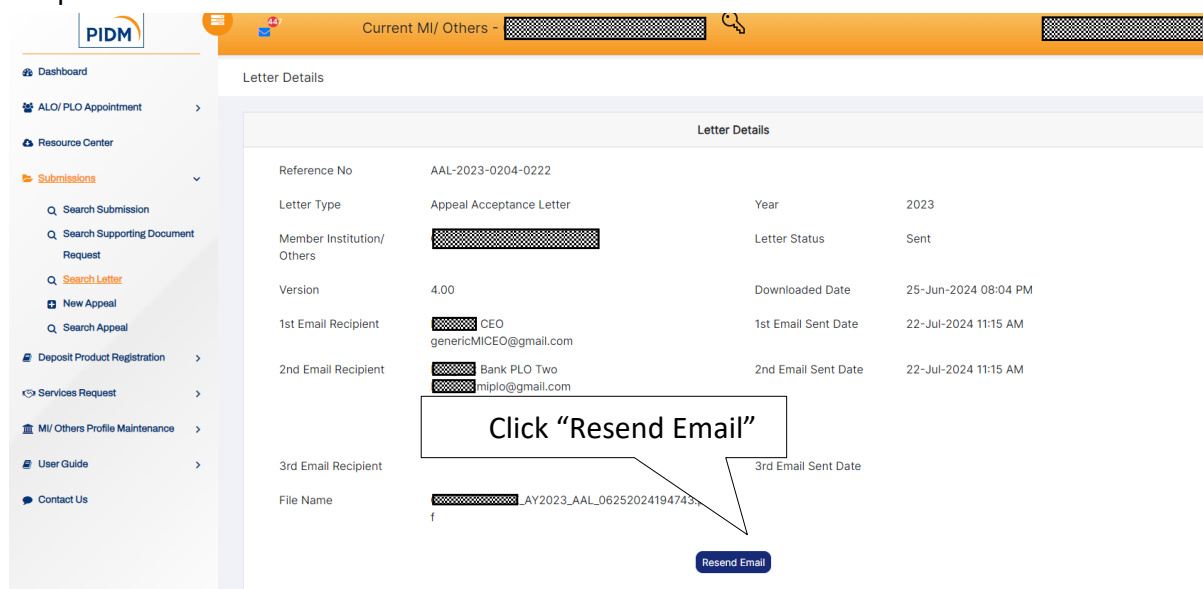
Assessment Year: 2023

Search

Search Results

Letter Reference No	Letter Type	Member Institution/ Others	Send Status	Sending Date Time	Letter File Name	Action
AAL-2023-0204-0222	Appeal Acceptance Letter		Sent	22-Jul-2024 11:15 AM	AY2023_AAL_06252024194743.pdf	

- 6.6 **Step 6:** By clicking the "Resend email", the email will be sent directly to the selected recipients.



Letter Details

Reference No: AAL-2023-0204-0222

Letter Type: Appeal Acceptance Letter

Year: 2023

Member Institution/ Others:

Letter Status: Sent

Version: 4.00

Downloaded Date: 25-Jun-2024 08:04 PM

1st Email Recipient: CEO genericMICEO@gmail.com

1st Email Sent Date: 22-Jul-2024 11:15 AM

2nd Email Recipient: Bank PLO Two miplo@gmail.com

2nd Email Sent Date: 22-Jul-2024 11:15 AM

3rd Email Recipient:

3rd Email Sent Date:

File Name: AY2023\_AAL\_06252024194743.pdf

Click "Resend Email"

Resend Email